

GERMANNA COMMUNITY COLLEGE BOARD

March 11, 2021

MEETING MINUTES # 329

**Held Electronically Due to a
Declared State of Emergency**

Members Present:

Ann Tidball
Teri McNally
William Thomas
Simon Gray
Lydell Fortune
(Phone)
Dr. Melanie Kay-
Wyatt (Phone)
Dr. Victor Gehman
(Phone)
Manya Rayner
(Phone)
Sarah Berry
(Phone)

Members Absent:

Staff Present:

Dr. Janet
Gullickson
Bruce Davis
Dr. Tiffany Ray
Dr. John Davis
Dr. Jeanne Wesley
Laurie Bourne
Michael Zitz
Lorraine Pendleton
Stacy Stovall
Page Durham
Forrest Smith
Chief Craig Branch
Garland Fenwick
David Swanson

Guests Present:

REGULAR MEETING

1. Call to Order

Chair Ann Tidball called the meeting to order at 4:30pm

Public Comment – None

2. Approval of Minutes #328, January 14, 2021

Mr. Simon Gray requested that the verbiage of the minutes be amended to reflect that the meeting is held electronically instead of held telephonically and made a recommendation to approve the minutes as is. Chair Ann Tidball moved that the Board adopt the recommendation from Mr. Gray regarding these changes.

Madam Chair moved to approve the January 14, 2021 minutes. Motion was seconded by Dr. Victor Gehman.

Motion was carried.

COMITTEEE DISCUSSION/ACTION

3. Academic Affairs/Workforce/Student Success

Ms. Sarah Berry reviewed new curriculum and changes. The changes include:

- a) Add new Curriculum – Career Studies Certificate in Advanced EMT, providing area EMS professionals, private and 911-response EMS agencies and localities’ requests to support the increased and rising need for Advanced Emergency Medical Technicians within our area. The EMT CSC comprises the second step in the G3 process, the completion of which allows for a seamless procession to the final step of the G3 credentialling, the A.A.S. in EMS: Paramedic degree.
- b) Changes to the following courses: CHM 101, CHM 111, CHM 112, CHM 241, CHM 242, CHM 245, and CHM 246 and revision of the course description for each course except CHM 101 to align with Transfer VA Revisions, improving student success by ensuring that students are appropriately prepared to complete the courses upon transfer into junior and senior level Chemistry courses
- c) Add new Curriculum – A.A.S in EMS: Paramedic allowing students to successfully complete all remaining non -EMS courses resulting in obtaining a degree in A.A.S. in EMS: Paramedic degree
- d) Add new Curriculum - EMT Career Studies Certificate allowing an introduction of EMS services courses for students from dual enrollment, credit and workforce cohorts. Students completing these courses are eligible to sit for the National Registry and Virginia Office of Emergency Medical Services (VAOEMS) Emergency Medical Technician certifications.
- e) Changes to the current Health Professions Preparation Career Studies Certificate by providing a more accurate description of the program, providing accurate and succinct

information, advising and direction to students preparing students for non-licensed entry-level employment in various health care settings

f) Changes to the current PLS Transfer VA Revisions by revising the title and course descriptions of the following courses: PLS 135, PLS 136, PLS 140, PLS 200, and PLS 241 and adding ENG 111 as a pre-requisite for PLS 241.

Ms. Berry requested that the second reading be waived due to the immediacy of the request. Chair Ann Tidball moved that the Board adopt the recommendations from the staff regarding these changes.

Motion carried.

Ms. Berry invited Dr. Ray to speak about the G3 program and provide an update on enrollment.

Dr. Tiffany Ray spoke on the G3 initiative - Get skilled, Get a Job, Give Back and mentioned that the objective of the program is to provide free college to eligible part time and full time students by issuing grants and other financial aid funding for students who express interest in obtaining career studies for in demand jobs such as Information Technology, Engineering, Healthcare, Manufacturing and Skilled Trades, Early childhood Education, and Public Safety. Students who are considered lower income can also qualify for additional aid through PELL grants and other grants available that help fund the program. Additionally, students who may not qualify for the G3 Program may be eligible for REV (Re-employing Virginia) funds which are still available through the end of the year, Foundation scholarships, Cares2 funding and additional monies to fund their career studies or Associates Degree. She mentioned that the marketing team is preparing material catered to the G3 Program that will soon be distributed to students.

Enrollment is up 2% FTE and 6% in headcount surpassing last year's numbers.

3. Executive/Human Resources

Ms. Ann Tidball began by stating that this year, in preparation for the President's evaluation, the Chancellor initiated a President's Feedback Survey requiring full time faculty and staff to respond to the survey. The Board's is still responsible for its annual evaluation. The purpose of this survey is to provide the Chancellor, the President, and the College Board with valuable feedback about her performance. The survey results will be used to provide suggestions to the presidents. All comments will be scrubbed to ensure that anonymity is preserved. She added that Laurie Bourne mentioned that currently, approximately a 60% response rate was received which is higher than any of the other community college. Ms. Tidball also reminded the Board of the June 1st deadline to submit their survey responses and mentioned that at May's Board Meeting, the evaluation will be discussed in closed session. Ms. Tidball invited Dr. Gullickson to present on the Legislative update.

Dr. Janet Gullickson was pleased to announce that revenue projections for Virginia exceeded original budget amounts and the institution received approximately \$36,000,000 for the G3 initiative which will be used mostly for student needs, marketing and hiring more advisors to proactively assist students, \$25,000,000.00 in additional operational funding, 5% pay increases for all state employees effective July 1st, and approximately \$36,000,000.00 fully funding the new Locust Grove building.

Dr. Gullickson also spoke about the plans for Fall operations. She mentioned that the student survey results revealed that majority of students preferred attending classes online with under 10% requesting to be exclusively on ground. Additionally, Dr. Jeanne Wesley and her team are working proactively on the Fall schedule by considering HyFlex modules and a greater on ground presence. The plans are predicated on the vaccine rollout, its availability as well as what other institutions are doing. Nonetheless, strategies are being discussed and will be put in place for reopening for the Fall semester.

Ms. Tidball invited Mr. Bruce Davis to provide an update on the Foundation's assets and outcome of the Gala.

Mr. Davis started by thanking everyone for their support. He gave praise to Dr. Gullickson, Mr. Mike Zitz, Ms. Stacy Stovall, PRA production company, Givergy, Ms. Jessica Thompson, Ms. Sandra Wimberley, Ms. Joy Ferguson, the Foundation Board members, and the Local Board members for driving sponsorships and for helping with promoting the event.

Mr. Davis mentioned that he received positive feedback from community members regarding the gala and was pleased to announce that to date, funds generated from the event totaled \$492,000.00 and have been increasing weekly. Additionally, to date, funds generated from the October Give Day totaled \$560,000.00, and funds generated from the Golf tournament totaled \$25,000.00. In summary, all fund-raising events generated approximately \$1,000,000.00, which is a considerable increase from last year's numbers. He added that for future events, the Foundation is considering a hybrid model giving individuals the option to attend events both in person and online. Mr. Davis concluded by thanking everyone for a job well done.

Chair Tidball invited Dr. Victor Gehman to present on Finance/Facilities.

4. Finance/Facilities

Dr. Victor Gehman began with a statement that the committee had an in-depth discussion about the new blueprints of the Locust Grove Building and received an update on the facilities report.

Dr. Victor Gehman moved to approve the local financials through February 28th, 2021.

Motion was carried.

Dr. Gullickson invited Dr. Davis to speak on the institutions plan to use the federal stimulus monies received. Dr. Davis began by stating that the funding is allocated into two parts: first, for students needs and second for institutional use. The institutional use will help offset costs incurred due to the pandemic. Additionally, the institution received funding called Charissa funds with a deadline to use those funds by December 31st. These funds will also be used for both student and institutional needs and will be leveraged to accommodate social distancing and to prepare for an increase in digital transformation due to the demands of online delivery. These include network enhancements and various software and equipment upgrades to meet the demands for the online and HyFlex environments.

President's Report, Dr. Janet Gullickson

Dr. Janet Gullickson began by making a statement that Senator Emmett W. Hanger's involvement

with the 2021 Legislative Conference Budget Committee was vital in getting the funding for the Locust Grove building approved. She also thanked Delegate Terry Austin for his involvement and encouraged everyone to send a note of appreciation to both legislators. Dr. Gullickson mentioned that the plans for Fall semester will be shared with the Board once finalized. Additionally, the institution is working on obtaining two National Science Foundation grants.

Dr. Gullickson concluded her report by inviting Dr. Shashuna Gray and Dr. Jeanne Wesley to speak on the current work being done regarding grant applications. Dr. Gray began with a statement that by April 7th, the institution is planning to submit a grant application for \$750,000.00 to increase representation and completion of under representative populations in STEM fields. A small cohort consisting of full-time students interested in Biology, Chemistry, Physics, Geology, Math, Computer Science and Environmental Science is being recruited with approximately 60 % of the funding to be applied to the students tuition cost with 40% of the funding being used for necessary items such as laptops, tutoring support and required cohort-building activities. She encouraged the Board to contact community leaders within the same fields and ask them to submit letters of support for the students.

Dr. Jeanne Wesley spoke on the Title 3 grant initiative. She mentioned that the objective of obtaining this grant is to strengthen institutions. Institutions are responsible for identifying a need or gaps that require support with up to \$2,500,000.00 possible. The Truth and Reconciliation team is proactively preparing by creating a budget and narrative for closing equity gaps.

Dr. Davis added that planning for groundbreaking at the Locust Grove Facility, will be within the next 12 months with plans to open in Summer 2023.

5. Other Business

None.

6. Chair Report, Ms. Ann Tidball

There was no report from Chair Tidball. She did mention that she will be suggesting some creative ways that the Board can complete their self-assessments with the goals that were created at the first of the year. At the next meeting, on May 13th, the Board will discuss potential self-assessment ideas.

7. Adjournment

The meeting adjourned at 5:07 pm.

2020-2021 Committee Appointments Executive / Executive/Human Resources

Ms. Ann Tidball, Chair
Mr. Simon Gray, Vice chair
Dr. Janet Gullickson, Secretary
Ms. Laurie Bourne, Staff
Mr. Bruce Davis, Staff

Finance/Facilities

Dr. Victor Gehman, Chair
Mr. William Thomas
Dr. Melanie Kay-Wyatt
Dr. John Davis, Staff
Mr. Garland Fenwick, Staff
Mr. David Swanson, Staff

Academic Affairs/Workforce/Student Success

Ms. Sarah Berry, Chair
Mr. Lydell Fortune
Ms. Teri McNally
Ms. Manya Rayner
Dr. Jeanne Wesley, Staff
Dr. Tiffany Ray, Staff

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