



## Auditing a Class Form

Student Full Legal Name (Please Print): \_\_\_\_\_

German Anna Student ID Number: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_

Current Term (Fall, Spring, or Summer): \_\_\_\_\_

Current Year: \_\_\_\_\_

I wish to change my status in the courses below from (circle choice): Audit/Credit to Audit/Credit.

5-Digit Class Number	Course Name and Section	Credits

I am receiving GI Bill benefits.

I understand that any changes to my enrollment must be reported to the GCC Military & Veteran Services Office and that failure to report a schedule change may result in over or underpayment of GI Bill benefits.

I am receiving Financial Aid.

I understand that any changes to my enrollment may have an impact on my financial aid and that it is strongly encouraged to discuss the potential impact with a Financial Aid representative.

### PLEASE NOTE:

- A student may register to audit a course as early as the week prior to the start of the course.
- Changes from audit to credit or from credit to audit must be made **by the last day to drop** with a refund. Check the website for the most current Important Academic Dates.
- Tuition costs for credit and audit courses are the same. You will **NOT** receive a refund by changing to audit.
- **Audit (X) is a final grade and will not be changed.**
- Audited classes are not counted in your course load for Financial Aid and will not be covered under Financial Aid.

I understand that I am responsible for satisfying all placement testing, prerequisite, and/or co-requisites requirements; and that I must pay for the class(es) by the appropriate deadline to complete the registration process.

Student's Name (Please Print): \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Office Use Only:

Approved by (Dean or Designee):

Date of approval:

Person who entered enrollment in SIS:

Date of enrollment: