

**Appeal to Request a Federal Loan without Parent Information**

You have indicated your parent(s) cannot and/or will not provide their financial information for completion of your Free Application for Federal Student Aid (FAFSA). Although the U.S. Department of Education allows a student to indicate a parent's refusal to provide this information, the student can only exercise this option if supporting documentation is submitted to substantiate this claim. This appeal form provides guidelines for the process of requesting a review of your situation. The burden of collecting, reviewing, and making a ruling on the claim is placed on each individual financial aid office. All appeals will be considered on a case-by-case basis, and the reason for the decision must be documented in the student's file. The decision of the financial aid office is final and cannot be appealed to the U.S. Department of Education.

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Last Name

First Name

M.I.

Student ID#

Provide complete information about each natural or adopted parent. If you do not know the information, please indicate a valid reason (deceased, whereabouts unknown, etc.). The below information must be provided in its entirety for verifying the validity of the claim.

**Parent 1**

**Parent 2**

Full Name: \_\_\_\_\_

Full Name: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

Area Code and Phone Number: \_\_\_\_\_

Area Code and Phone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_

Occupation: \_\_\_\_\_

If not provided, give reason: \_\_\_\_\_

If not provided, give reason: \_\_\_\_\_

**Attach the following documentation:**

- A statement signed and dated from one or both of the student's parents specifically stating that the parent or parents: have ended financial support and indicating the date the support ended; refuse to provide financial support to the student during the award year; and refuse to fill out the FAFSA on the student's behalf.

(The parent is not required to provide a reason for refusing to complete the FAFSA). The student's name, date of birth, and student ID number must be provided in the statement.

**NOTE: If the parent refuses to provide the above statement, then the student's request will not be approved.**

**Student Certification:**

*I certify that all the information on this form and all the attached, supporting documentation is complete and correct. I understand that if I purposely give false or misleading information, I may be subject to a \$20,000 fine, imprisonment, or both.*

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Student's Signature

Date

Phone Number

**Electronic signatures of any form are not accepted on this document.**

For document upload instructions and 24/7 assistance please visit <https://germanna.edu/student-support-contact-information>.