

**University of Mary Washington and Germanna Community College  
Memorandum of Understanding**

This Partnership Agreement ("the agreement") is made by and between Germanna Community College ("GCC") and the University of Mary Washington ("UMW"), a public university in Fredericksburg, Virginia.

**I. Purpose**

GCC and UMW agree to establish a transfer program between GCC and UMW's College of Business designed to ensure that eligible students who have matriculated from GCC can easily transition into a Business major bachelor's degree pathway at UMW through TransferBOOST.

The intent of this agreement is to encourage student achievement, increase bachelor's degree completion rates and improve access and equity by facilitating the transferability of college credits and creating a streamlined transition from an associate degree to a bachelor's degree.

**II. Transfer Requirements**

**a. Guaranteed Admission**

UMW guarantees acceptance into a business major at UMW for eligible students at GCC who fulfill all the steps below:

- Earn an Associate in Arts and Science degree from the GCC by the end of the Summer term for Fall admission or by the end of the Fall semester for Spring admission or by the end of the Spring semester for Summer admission
- Have a minimum cumulative grade point average of 2.75
- Have a minimum of 15 credits completed at time of application
- Fill out a Letter of intent form with UMW by March 1 for Fall and Summer admission or September 1 for Spring admission
- Priority application deadlines: April 1 for Fall and Summer admission or October 15 for Spring admission
  - o For students wishing to take advantage of early advising and on-time registration, application deadlines are February 1 for Fall and Summer admission and September 15 for Spring admission. Letter of Intent must accompany application.

GCC students who do not meet the requirements for guaranteed admission may still apply and will be considered for regular admission, although admission is not guaranteed.

UMW will waive its application fee for students participating in guaranteed admission.

#### **b. Transfer of Credits**

For all admissions to UMW, a maximum of 90 semester credits may transfer. For a course to qualify for transfer credit, the student must have earned at least a grade of C in the course. Credits earned prior to matriculation for AP, IB, CLEP, and other advanced standing will be considered on a case-by-case basis.

An official transcript showing the conferral of a transferable associate's degree will waive UMW's First Year Seminar, Writing and Speaking Intensive courses (except for those required for a major), and all courses required for the Methods of Investigation section of the general education requirements.

#### **c. Faculty and Advising Collaboration**

UMW and GCC agree that the faculties and staff of the two institutions will work together to maintain accurate and timely course-by-course evaluations of all courses at GCC and at UMW. Both institutions agree that Pathway Guides will be reviewed annually. If, upon review, changes need to be made to either or both appendices, such changes may be made with mutual consent and without affecting this agreement.

Students are responsible for meeting the foreign language requirement. Intermediate competency in a second language may be demonstrated by: (1) completion of 201 or higher in a language including ASL; (2) completion of a Level IV course in high school as verified by high school transcript; (3) qualifying test score (i.e. CLEP, AP, IB, or SAT if taken prior to matriculation) or other options detailed in the UMW catalog. Students have the option to complete foreign language through GCC.

#### **d. Scholarships**

To maximize the opportunities available for eligible participating students in TransferBOOST and UMW guaranteed admission programs, UMW will keep GCC informed of all scholarship opportunities available.

Transfer Merit scholarships are awarded at the point of admission and are renewable for students who maintain full-time enrollment. Please refer to the admissions page for current scholarship information and requirements for renewal: <https://www.umw.edu/admissions/transfer/transfer-scholarships/>

Students participating in this pathway are eligible for a \$1000 scholarship per year in addition to other financial aid for which they might be eligible. The \$1000 will be split over the Fall and Spring semesters (\$500 each semester) and awarded for up to six semesters, three years, total. In order to maintain the scholarship, the student must remain in a Business Administration, Marketing, Accounting, or International Business major (or a major offered by the UMW College of Business in the future.) The student must also remain in good academic standing, with a cumulative gpa of 2.0 or greater.

#### **e. Marketing**

Both institutions agree to work on individual and joint promotional efforts for this program. However, GCC or UMW shall not use either name or its logos, trademarks, symbols, or pictures in any way without GCC or UMW's prior approval which shall not be unreasonably withheld. Each institution maintains the exclusive rights to use of its name, likeness, copyrighted materials, and trademarks.

#### **f. Non-Discrimination in Admissions**

UMW and GCC agree that all admissions shall be without discrimination based on race, color, ethnic or national origin, marital status, religion, sex or sexual preference, political affiliation, age, veteran status, physical disability, or family medical or genetic information. Both parties will comply with all applicable federal, state, and local nondiscrimination laws.

### **III. Notices**

Any notice or other communication required or permitted by this MOU shall be in writing and shall either be hand delivered, sent via overnight mail by a reputable overnight courier, such as Federal Express, or sent postage prepaid by certified or registered mail, return receipt requested, addressed as follows:

To GCC:  
Dean of Arts and Sciences  
Germanna Community College  
10000 Germanna Point Drive  
Fredericksburg, VA 22408

To UMW:  
Dean of the College of Business  
University of Mary Washington  
1301 College Ave  
Fredericksburg, VA 22401

The notices shall be effective on the date of delivery if delivered by hand, the date of delivery as indicated on the receipt if sent via overnight mail, or the date indicated on the return receipt whether or not such notice is accepted by the addressee.

### **IV. Entire Agreement**

This agreement contains all the terms and conditions agreed upon by the parties regarding the subject matter of the agreement and supersedes any prior agreements, releases, or stipulations, oral or written, and all other communications between the parties relating to such subject matter. This agreement may be amended only upon mutual written agreement of the parties.

### **V. Severability**

If any provision of this agreement is held to be illegal, invalid, or unenforceable under present or future laws effective during the term of this agreement, the validity of enforceability of the remaining provisions of this agreement shall not be affected thereby.

### **VI. Waiver**

Any waiver of any provision hereof shall not be effective unless expressly made in writing and executed by the party to be charged. The failure of any party to insist on performance of any term or condition of this agreement shall not be construed as a waiver or relinquishment of any rights granted hereunder or of the future performance of any such term, covenant or condition, and the obligation of the parties with respect thereto shall continue in full force and effect.

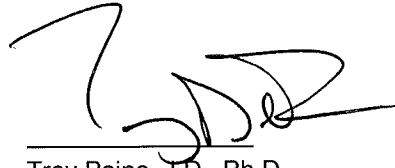
### **VII. Effective Date of Agreement**

This partnership agreement will be implemented immediately upon execution of all signatures below and will remain in effect until terminated by either institution, provided written notice is given to the other party of the intention to terminate by April 30 of that year. In the event the partnership agreement is canceled, UMW agrees to honor admission and transfer-credit decisions already made.



Janet Gullickson, Ph.D.  
President  
Germanna Community College

Date: 12/21/23



Troy Paino, J.D., Ph.D.  
President  
University of Mary Washington

Date: 1/28/24