



Book	Policy Manual
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## **Section 6**

### **Student Development Services**

#### **6.6 Dual Enrollment for High School Students**

The major purpose of community colleges is to serve students who have graduated from high school or are beyond the compulsory age limit of the public school and have left public school. However, a qualified high school student may enroll at a community college (see 6.6.3 Criteria for Participation in Dual Enrollment) subject to the following conditions:

##### **6.6.1 Dual Enrollment Partnerships**

Dual Enrollment partnerships are governed by an annually renewable contractual agreement between the school or district and the community college to allow academically qualified high school juniors and seniors to enroll in college courses that are applicable to degree, diploma, certificate, or career studies certificate programs offered at the college. Students from school divisions with whom the college has a current dual enrollment contractual agreement may enroll in college classes at the community college for dual enrollment credit. Courses taken for dual enrollment credit shall be transcribed on both the student's college and high school transcripts.

##### **6.6.1.1 High-School Based Dual Enrollment Partnerships**

Colleges and school divisions may develop contractual agreements to offer dual enrollment program pathways, academies, and courses at the high school. Such offerings may be taught by approved high school teachers who meet Virginia Community College faculty credential requirements and are qualified by the college to teach course(s) in the program of study.

College faculty and administrators are responsible for identifying high school dual enrollment program offerings; selecting and qualifying high school faculty to teach college courses; professional development of dual enrollment faculty; and oversight and evaluation of program standards, including assessment of student learning outcomes, program learning outcomes and instructional effectiveness.

##### **6.6.1.2 Early College, Dual Enrollment Programs and Academics**

Colleges and school divisions may develop contractual agreements to offer dual enrollment program pathways and academies on the college campus. Such courses are taught by full-time or adjunct community college faculty.

6.6.2 Independent Dual Enrollment

Independent dual enrollment allows individual high school students to enroll in courses at the community college. A qualified high school junior or senior may be admitted to any college-level credit-bearing course, with permission of the high school principal or designee and the parent. Participation in independent dual enrollment does not require a contractual agreement between the college and school division. However, the high school student must meet dual enrollment admissions standards as found in 6.6.3. Courses taken as independent dual enrollment shall be transcribed on the student's college transcript.

6.6.3 Criteria for Participation in Dual Enrollment

Private, Public, and Homeschool juniors and seniors who meet each of the following criteria may register in college-level credit-bearing courses:

1. The student submits an Application for Admission.
2. The student is a rising public or private high school junior or senior, or homeschool student studying at the high school junior or senior level.
  - a. The high school student has permission of the principal or designee, and the parent.
  - b. The homeschool student has permission of the parent.
3. The student demonstrates readiness for each college-level credit-bearing course in which they want to enroll. High school and homeschool students are not eligible to enroll in developmental or direct placement co-requisite English and Math courses. In demonstrating readiness, a student must meet one of the criteria established for each type of course in which they want to be registered:

Course Type	High School Transcript*		SAT		PSAT		ACT		VPT
Transfer** Courses (except Math)	Current cumulative high school GPA of 3.0 or higher	or	ERW score of 480 or higher	or	ERW score of 390 or higher	or	18 or higher on both English and Writing subject area tests	or	Placement into ENG 111
Career and Technical*** Courses (except Math)	Current cumulative high school GPA of 2.0 or higher	or	ERW score of 480 or higher	or	ERW score of 390 or higher	or	18 or higher on both English and Writing subject area tests	or	Placement into ENF 1 or higher
MTH 101-133	Current cumulative high school GPA of 3.0 or higher and a 2.0 (C) grade or higher in high school math course	or	ERW score of 480 or higher Math score of 530 or higher	or	ERW score 390 or higher and math score of 500 or higher	or	22 or higher on Math subject area test	or	Placement in MTH 111 or higher (Satisfaction of MTE 1-3)

Course Type	High School Transcript*		SAT		PSAT		ACT		VPT
MTH 154,155	Current cumulative high school GPA of 3.0 or higher and a 2.0 (C) grade or higher in a high school math course	or	ERW score of 480 or higher and Math score of 530 or higher	or	ERW score of 390 or higher and math score of 500 or higher	or	22 or higher on Math subject area test	or	Placement in MTH 154 or higher (Satisfaction of MTE 1-5)
MTH 161,167 Individual colleges may establish criteria for direct placement into calculus or other high level math course	Current cumulative high school GPA of 3.0 or higher and a 2.0 (C) grade or higher in Algebra 2 or in a higher level math course	or	ERW score of 480 or higher and Math score of 530 or higher	or	N/A	or	22 or higher on Math subject area test	or	Placement into MTH 161 or higher (Satisfaction of MTE 1-9)

\*Cumulative GPA may be weighted or unweighted and may be self-reported.

\*\*A transfer course is any course that a college offers and will transcript in fulfillment of the requirements for a Degree or Certificate that is designed to transfer (e.g., AA, AS, AA&S, AFA, Uniform Certificate of General Studies).

\*\*\*A career and technical course is any course that the college offers and will transcript in fulfillment of the requirements for degrees and certificates that are not designed for transfer (e.g., AAS, Certificate, Career Studies Certificates).

4. In addition to meeting the eligibility criteria above, a dual enrollment student must meet all course pre/corequisites as listed in the VCCS Master Course File and established by the college at which the student is enrolled in the course.

Dual enrollment is restricted to rising high school juniors and seniors and home school students studying at the high school junior or senior levels. Admitting high school or home school students below the junior or senior level is considered exceptional. The college-ready status of each prospective student below the junior or senior high school level shall be assessed on a case-by-case basis. Such students must meet the above eligibility criteria and any other criteria as may be established by the college for participation of students below the junior or senior level in dual enrollment. Colleges shall have criteria and procedures for the case-by-case assessment of such students. Formal approval by the college president, or designee, is required for applicants who are below the junior or senior high school level to participate in dual enrollment.