

GERMANNA

COMMUNITY COLLEGE

AUDITING A CLASS FORM

Student Full Legal Name (Please Print)						Preferred Phone Number			
First Name		Middle Initial		Last Name					
Germanna Student ID Number						Current Term (Please Check)			Current Year
						Fall	Spring	Summer	20____

I wish to change my status in the courses below from **Audit to Credit** **Credit to Audit**

Course Number	Course Subject-Section	Credits

Are you receiving GI Bill benefits? Yes No

Any change in your enrollment must be reported to the GCC Veterans Services Office. Failure to notify of a schedule change may result in overpayment or underpayment of GI Bill benefits.

Are you receiving Financial Aid? Yes No

Any change in your enrollment may have an impact on your Financial Aid. You are strongly encouraged to discuss the potential impact with a Financial Aid Representative.

PLEASE NOTE:

- A student may register to audit a course during the week prior to the start of the course
- Changes from audit to credit or from credit to audit must be made **by the last day to drop** with a refund. Check the website for the most current Important Academic Dates.
- Tuition costs for credit or audit courses are the same. You will **NOT** receive a refund by changing to audit.
- **Audit (X) is a final grade and will not be changed**
- Audited classes are not counted in your course load for Financial Aid and will not be covered under Financial Aid.

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Dean's Signature: _____	Date: _____
Processed by: _____	Date: _____