



Germanna Community College Board Meeting Agenda

DATE: Thursday May 12th, 2022

TIME: 3:00pm - 5:30pm

LOCATION: Daniel Technology Center 18121 Technology Dr, Culpeper, VA 22701 Rooms 104B/C,118 and 123

GROUPS: Germanna Community Local College Board, Cabinet

1. 3:00 p.m.– 3:45 p.m. Committee Meetings

a. Academic Affairs/Workforce/Student Success, Room 104B

Dr. Tiffany Ray and Dr. Shashuna Gray

- i. Fine Arts Certificate Discontinuationp. 15

[051222 Student Services Comm Fine Arts Discontinuation.pdf](#)

- ii. William R. Kenan Charitable Trust Grant.....p.27

[Kenan Grant.pptx](#)

- iii. Workforce Updatep.28

[WF Org Chart.pdf](#)

- iv. Enrollment and Student Services Update.....

b. Executive/Human Resources, Room 118

Dr. Janet Gullickson, Ms. Laurie Bourne and Mr. Bruce Davis

- i. GCCEF Gala Updatep.29

[Pages from Finance Committee Packet 050322.pdf](#)

- ii. 2021-2022 GCC Strategic Plan

<https://www.germanna.edu/institutional-effectiveness/2021-2022-germanna-community-college-strategic-plan/>

[2018-2023 Strategic Goals Updated.pptx](#)

- iii. 2018-2023 GCC Strategic Goals p.30

<https://www.germanna.edu/presidents-office/goals-of-germanna/>

iv. Board Retreat Topics

c. Finance/Facilities, Room 104C

Dr. John Davis, Mr. David Swanson, and Mr. Garland Fenwick

i. FY22 Local Funds Financial Review 022822p.31

[FY22 Local Funds Financial Review 022822.pdf](#)

ii. FY22 Local Funds Financial Review 043022p.48

[FY22 Local Funds Financial Review 043022.pdf](#)

iii. FY23 Local Funds Budget Proposal.....p.65

[FY23 Local Funds Budget Proposal.pdf](#)

iv. Proposal for Old Endowments.....p.78

[Proposal for Old Endowments.pdf](#)

v. Facilities Report.....p.87

[Facilities Report_May_12_2022_ Meeting.docx](#)

2. 4:00 p.m. - 4:30 p.m. - Presentation

a. **Marketing and Website Update – Mr. William Berry** p.89

[Board-Presentation-May-22 W. Berry.pdf](#)

3. 4:30 p.m. - Regular Meeting of the Germanna College Board

a. **Call to Order**

b. **Public Comment**

c. **Approval of Minutes**

i. 3. Approval of Minutes #332, November 11, 2021 p.5

[111121 Board Meeting Minutes Draft FJG.docx](#)

ii. 4. Approval of Minutes #334, April 14, 2022 p.11

[041422 Board Meeting Minutes Draft LP JG.docx](#)

d. **Introduction of Dr. Frank Cirioni, Dean of Student Development - Dr. Tiffany Ray**

4. Committee Discussion/Action

-
- a. **Academic Affairs/Workforce/Student Success/Curriculum Approvals: Mr. Jack Rowley**
 - b. **Executive/Human Resources: Mr. Simon Gray, Chair**
 - c. **Finance/Facilities/Financial Approvals: Mr. L. Wayne Bushrod**

5. **Informational Items/Other Business**

- a. **President's Report, Dr. Janet Gullickson**
- b. **Chair's Report, Mr. Simon Gray**
- c. **New Business**

6. **Adjournment**

7. **2021-2022 Committee Appointments**

Executive / Executive/Human Resources

Mr. Simon Gray, Chair

Ms. Sarah Berry, Vice Chair

Ms. Ann Tidball

Dr. Janet Gullickson, Secretary

Ms. Laurie Bourne, Staff

Mr. Bruce Davis, Staff

Finance/Facilities

Mr. Lydell Fortune, Chair

Mr. L. Wayne Bushrod

Spotsylvania Representative, Vacant

Dr. John Davis, Staff

Mr. Garland Fenwick, Staff

Mr. David Swanson, Staff

Academic Affairs/Workforce/Student Success

Mr. Jack Rowley, Chair

Ms. Frankie Gilmore

Ms. Christine Repp

Dr. Shashuna Gray, Staff

Dr. Tiffany Ray, Staff

GERMANNA COMMUNITY COLLEGE BOARD

November 11, 2021

MEETING MINUTES # 332

Members Present:

Simon Gray
Sarah Berry
Lydell Fortune
L. Wayne Bushrod
Jack Rowley
Frankie Gilmore

Staff Present:

Dr. Janet
Gullickson
Bruce Davis
Dr. Tiffany Ray
Dr. John Davis
Dr. Shashuna Gray
Laurie Bourne
Michael Zitz
Chief Craig Branch
Garland Fenwick
David Swanson
Stacy Stovall
Jessica Thompson

Members Absent:

Ann Tidball
Christine Repp

Guests Present:

Ms. Nancy Kemayou – SGA
President
Mr. Milton Jones III – SGA Vice
President
Mr. Zachary Malone – SGA
Secretary
Ms. Taneisha Pittman – SGA
Treasurer

REGULAR MEETING

1. Call to Order

Chair Simon Gray called the meeting to order at 4:30 pm

2. Public Comment – None

3. Approval of Minutes #331, September 9, 2021

Ms. Sarah Berry moved to approve the September 9, 2021, minutes. Motion was seconded by Mr. Simon Gray.

Motion was carried.

4. Introduction of SGA officers

Dr. Tiffany Ray introduced the members of the Student Government Association (SGA): Ms. Nancy Kemayou, SGA President, Mr. Milton Jones III, Vice President, Mr. Zachary Malone, Secretary, and Ms. Taneisha Pittman, Treasurer. She invited each of them to introduce themselves and to speak on their priorities for the association.

Ms. Nancy Kemayou mentioned that she is a native of Cameroon, Africa, and is majoring in Computer Science. After graduating, her goal is to transfer to a four-year university to pursue her passion for Graphic Arts and Design and website building. She added that she would also like to minor in Computer Programming and, although attending classes virtually was challenging for her, she decided to be the SGA President to provide hope for students who experienced the same challenges both personally and intellectually as she did while attending classes virtually. She's looking forward to making an impact on students encouraging them to make Germanna their home during her term as President as she shares her experiences. She is hoping students get involved in Student Activities while encouraging students to rise above the obstacles faced during the pandemic.

Dr. Tiffany Ray invited Mr. Milton Jones III to introduce himself to the body.

Mr. Milton Jones III mentioned that he's a graduate of St. John's College High School and that his family has a lot of Germanna graduates and has always spoken highly of Germanna. He's majoring in Forensic Science, and he became the Vice President because he enjoys helping people. He added that he believes in being a public servant, is a member of the Boy Scouts and participates in a lot of charity work. He plans to transfer to VCU or JMU to pursue a four-year degree and he's excited to make Germanna a better place for students.

Dr. Tiffany Ray invited Mr. Zachary Malone to introduce himself to the body.

Mr. Zachary Malone mentioned that he's majoring in Computer Science and after graduating, his goal is to transfer to a four-year institution locally. He believes that his involvement with the SGA broke down the barriers for those who experienced challenges attending online classes in his major. He thanked the leadership for listening to their concerns about these barriers which resulted more classes resuming in person.

Dr. Tiffany Ray invited Ms. Taniesha Pittman to introduce herself to the body.

Ms. Pittman mentioned that she is majoring in Criminal Justice and her goal is to become a lawyer. After graduating she would love the opportunity to attend a four-year to pursue a degree.

Dr. Gullickson mentioned that Ms. Stephanie Linares, Public Relations Officer, was unable to attend the meeting and has never attended in-person classes at the College. She mentioned that it is very exciting to think that the SGA can involve all students whether attending in-person or online classes.

Mr. Simon Gray thanked the SGA members for the introductions and invited Mr. Jack Rowley to present the Academic Affairs Committee discussions/actions.

COMITTEE DISCUSSION/ACTION

5. Academic Affairs/Workforce/Student Success

Mr. Jack Rowley mentioned that there are no curriculum approvals at this time and that Dr. Ray provided a student services and enrollment update.

6. Executive/Human Resources

Mr. Simon Gray began with a statement that the College needs the Board members' assistance to advocate approval of funding for the College with each county's constituents and boards of supervisors as well as to help support expanding nursing programs. Dr. Gullickson added that the nursing industry is experiencing a lack of available nurses because many nurses are retiring, seeking other employment due to COVID burnout, lack of work/home balance and travelling nursing opportunities. She expressed concern that, with the new VA Clinic being built, the nursing industry will experience even more strain. The Virginia Community College System is asking for \$26M from the General Assembly to be distributed over the next two fiscal years to help increase the number of nurses in the community and the state. Dr. Gullickson also mentioned that Germanna has the largest community college nursing program in the state. The College's plan is to double the intake of nursing students in the current nursing program, and the College needs funds to accommodate the plan.

Dr. Gullickson encouraged everyone to reach out to members of their constituency and to their locality leadership to support Germanna's locality requests by sending emails detailing the needs of the College. She added that she will provide talking points for contacting the legislators when advocating for the nursing request.

Mr. Simon Gray invited Mr. Bruce Davis to present an update on fundraising and the foundation.

Mr. Bruce Davis began with a statement that 2021 was a very good year for the Foundation. He mentioned that the combined funds raised between Give Day 2020, the virtual gala 2021 and Give Day 2021, totaled \$1.5M, more than what would have been raised in any in person event. He gave accolades to his staff and the Foundation Boards for a job well done. He also mentioned that the annual report will be distributed before the Thanksgiving holiday and that the Foundation is currently working on end-of-year scholarships. Additionally, although the foundation has helped more students during the pandemic, the amount given per student has been less because of federal cares monies given to

students. More needs were met because of the money raised.

Mr. Simon Gray invited Ms. Laurie Bourne to present on the vaccination status of the College.

Ms. Laurie Bourne began with a statement that currently, the College has a total of 87.8% of staff who are fully vaccinated out of 596 employees and that unvaccinated employees or those who refuse to disclose their vaccination status must test on a weekly basis. She mentioned that there are nine employees who have not submitted their vaccination status, and they will be receiving a certified letter informing them of their noncompliance and disciplinary procedures.

Mr. Simon Gray invited Mr. Lydell Fortune to present on Finance/Facilities.

7. Finance/Facilities

Mr. Lydell Fortune moved to approve the local financials through October 31st, 2021.

Motion was approved.

Mr. Fortune mentioned that some localities have not yet approved the funding request, but the College is still on track to receive the funds. Bids on the lactation rooms were over budget, and the project is currently on hold.

Mr. Garland Fenwick mentioned that the facilities team is prepared for snow removal and that the removal will be completed in house because of increased private contractor costs. He added that the road sign at Daniel Technology Center on RT. 29 is in the design process. Once approved, it will be sent to the state for final approval and the process can take up to 10 months.

Mr. Jack Rowley mentioned that Mr. Milton Jones III, SGA Vice President, feels very strongly about installing an outdoor basketball court. Dr. John Davis mentioned that a request for a quote has been sent out and he'll update the Board on the progress.

President's Report, Dr. Janet Gullickson

Dr. Janet Gullickson started by making a statement that Germanna is working with community partners in Stafford to position the College to move into a larger space. She thanked Mr. Jack Rowley for his support with this venture and mentioned that the support from the community has been positive.

Dr. Gullickson added that recently Senator Kaine visited the College and his staff mentioned that he had a wonderful time because he was able to hear from students and business leaders. Some of the topics presented were the Engineering and Cyber Security programs, the one stop module for students allowing workforce students to register along with credit students and transfer between credit and noncredit courses, and the \$2.2M federal grant that the College received to build a pipeline for 6th through 12th graders to take classes in STEM fields.

Dr. Gullickson concluded her report by stating that the College will fund a CTE coordinator to work with the high schools around the eastern part of our territory because the high schools are struggling to do Career and Technology, particularly around equipment and availability of teachers. The position is a

2-year position, and that individual is responsible for bringing together the high schools in the region to work collaboratively around Career and Technical Education. She also mentioned that it's still not a good time health wise for the College with staff and students being out due to illnesses, but the College is performing well overall.

8. Chair Report, Mr. Simon Gray

Mr. Simon Gray began by thanking all the Veterans and their families. He mentioned that he attended the James Clapper event, that it was very informative and that he got a chance to meet some of the members from the SGA. He thanked Mr. Mike Zitz and everyone who assisted with making the event a success. He also mentioned that he attended the Senator Kaine event, and he was impressed with the success of the event and the knowledge that the Senator demonstrated.

Mr. Gray recommended that the College should consider providing tours of the different campuses to the Board members at Board meetings to assist with promoting the College in their communities. He added that he had the opportunity to meet one of Chief Branch's former officers, who is a currently a student at the Police Academy. He gave accolades to Chief Craig Branch as it was rumored that his student outdid seasoned officers with whom he was studying. Mr. Gray encouraged everyone to attend the Nursing Pinning Ceremony and Commencement on December 14th.

9. New Business

None.

10. Adjournment

The meeting adjourned at 5:28 pm.

2021-2022 Committee Appointments

Executive / Executive/Human Resources

Mr. Simon Gray, Chair
Ms. Sarah Berry, Vice Chair
Ms. Ann Tidball
Dr. Janet Gullickson, Secretary
Ms. Laurie Bourne, Staff
Mr. Bruce Davis, Staff

Finance/Facilities

Mr. Lydell Fortune, Chair
Mr. L. Wayne Bushrod
Spotsylvania Representative, Vacant
Dr. John Davis, Staff
Mr. Garland Fenwick, Staff
Mr. David Swanson, Staff

Academic Affairs/Workforce/Student Success

Mr. Jack Rowley, Chair
Ms. Frankie Gilmore
Ms. Christine Repp
Dr. Shashuna Gray, Staff
Dr. Tiffany Ray, Staff

GERMANNA COMMUNITY COLLEGE BOARD

April 14, 2022

MEETING MINUTES # 334

Members Present:

Simon Gray
Sarah Berry
Jack Rowley
Frankie Gilmore
Ann Tidball
L. Wayne Bushrod

Members Absent:

Christine Repp
Lydell Fortune

Staff Present:

Dr. Janet
Gullickson
Mr. Bruce Davis
Dr. Tiffany Ray
Dr. John Davis
Dr. Shashuna Gray
Ms. Stacy Stovall
Ms. Lorraine
Pendleton

REGULAR MEETING

1. Call to Order

Chairperson Simon Gray called the meeting to order at 4:30 pm

2. Public Comment – None

3. Motion and vote on any matters pertaining to the Closed Session

Mr. Simon Gray read the following motion: I move that the Germanna Community College Board convene in closed session to discuss the evaluation of President Gullickson pursuant to personnel exemption at section §2.2-3711 (A) (1) of the code of Virginia.

Motion was carried.

CLOSED SESSION

4. Closed session for the Purpose of Evaluating the President

5. Board Reconvened

6. Motion and rollcall vote to certify business of the Closed Session

Ms. Sarah Berry read the following: The Germanna Community College Board has concluded its closed session and is hereby in open session. We will now take a roll call vote that will be included in the minutes certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information act were discussed, and (2) only such public business matters as were identified in the motion by which the close meeting was convened were heard, discussed or considered in the meeting by the public body.

Ms. Stacy Stovall conducted the roll call.

Votes to approve were unanimous.

There was no business presented out of closed session.

7. Closed session for the Purpose of Discussion or Consideration of the Acquisition of Real Property for a Public Purpose

Mr. Simon Gray read the following motion: I move that the Germanna Community College Board convene in closed session to discuss the consideration of the acquisition of real property for a public purpose, pursuant to personal exemption at section §2.2-3711 (A) (1) of the code of Virginia.

8. Board Reconvened

9. Motion and rollcall vote to certify business of the Closed Session – Ms. Sarah Berry

Ms. Sarah Berry read the following: The Germanna Community College Board has concluded its

closed session and is hereby in open session. we will now take a roll call vote that will be included in the minutes certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information act were discussed, and (2) only such public business matters as were identified in the motion by which the close meeting was convened were heard, discussed or considered in the meeting by the public body.

Ms. Stacy Stovall conducted the roll call.

Votes to approve were unanimous.

10. Motion and vote on any matters pertaining to the Closed Session if necessary – Mr. Jack Rowley

Mr. Jack Rowley moved that the Board approve naming a Germanna Community College building in Stafford County after Mr. Kevin Dillard, in recognition of his generous contribution to the Germanna Community College Educational Foundation.

Motion was seconded by Mr. L Wayne Bushrod

Motion was carried unanimously.

11. Adjournment

Mr. Simon Gray moved to adjourn the meeting

Motion was seconded by Ms. Frankie Gilmore

The meeting adjourned at 6:00 pm

2021-2022 Committee Appointments

Executive / Executive/Human Resources

Mr. Simon Gray, Chair
Ms. Sarah Berry, Vice Chair
Ann Tidball
Dr. Janet Gullickson, Secretary
Ms. Laurie Bourne, Staff
Mr. Bruce Davis, Staff

Finance/Facilities

Mr. Lydell Fortune, Chair
Mr. L. Wayne Bushrod
Spotsylvania Representative, Vacant
Dr. John Davis, Staff
Mr. Garland Fenwick, Staff
Mr. David Swanson, Staff

Academic Affairs/Workforce/Student Success

Mr. Jack Rowley, Chair
Ms. Frankie Gilmore
Ms. Christine Repp
Dr. Shashuna Gray, Staff
Dr. Tiffany Ray, Staff

Fine Arts, Certificate

2021-2022 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless deactivating/deleting an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

Department*

Effective Year:

Term*

Year*

Program Title* Fine Arts, Certificate

Status Active-Visible Inactive-Hidden

Program Type*

Degree Type*

Program Description*

Purpose: The program of Fine Arts at Germanna Community College is designed to develop the basic knowledge and skills leading to a career in the arts, while also serving the needs of individuals seeking personal enrichment of creative abilities. Coursework includes a thorough exploration of two-dimensional concepts, mediums, tools and applications necessary to the creation of quality artwork. The study of historical and contemporary art issues and theory equips the student with the ability to communicate effectively in the language of art and to investigate meaningful concepts of self-expression. Upon completion of the program, graduates will have prepared an artist's statement, resume and a portfolio of visuals beneficial for presentation to potential employers, bachelor programs, gallery representation or other professional art opportunities.

Occupational Objectives: Employment opportunities include positions in museum or gallery settings, studio assistants or other entry-level careers that require a creative mind. Other possible career paths that may require further education or experience include: Product designer (a wide spectrum from fabric patterns to jewelry making), fashion designer, art historian, interior decorator, set and prop designer, medical illustrator, arts writer or critic, book or publication illustrator, art therapist, museum administrator, furniture designer, photographer, videographer, art educator, or studio artist.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Program Requirements: The curriculum includes courses in studio art and art history, general education and electives. Instruction includes both theoretical concepts and practical applications required for future success in art-related occupations. The student is urged to consult with a faculty advisor in selecting electives. The final course, Portfolio and Resume Preparation ([ART 287](#)), requires students to develop and submit a portfolio of their artwork for approval by the instructor(s), and suitable for presentation.

Fine Arts Curriculum:

Program Requirements

ENG 111 College Composition I
ENG 112 College Composition II
ART 101 History and Appreciation of Art I
ART 102 History and Appreciation of Art II
ART 106 History of Modern Art
ART 121 Drawing I
ART 122 Drawing II
ART 131 Fundamentals of Design I
[After] any one ART studio elective course

ART 287 Portfolio and Resume Preparation

Total Minimum Credits: 32

Fine Arts electives include any studio ART: ART 132, ART 241, ART 242, & ART 275.

Suggested Scheduling:

First Year

First Five

ENG 111 College Composition I
ART 101 History and Appreciation of Art I
ART 106 History of Modern Art
ART 121 Drawing I
ART 131 Fundamentals of Design I

Total Credits: 17

Second Semester

ENG 112 College Composition II
ART 102 History and Appreciation of Art II
ART 122 Drawing II
ART 287 Portfolio and Resume Preparation
[After] any Art Studio elective course

Total Credits: 15

Provide the rationale for deactivating this program.*

The Fine Arts Certificate has experienced poor enrollment for the past five years. Please see chart below. We currently have 38 students that are currently enrolled in the fine arts certificate program. We will communicate and work with them toward completion by end of spring 2024 or three semesters after Germanna has approved the discontinuation of the fine arts certificate major. All active fine arts certificate majors will be notified of the closing and offered academic counseling. Upon approval by the Curriculum committee and the College Board the VCCS will be notified of this action.

Enrollment and Awards for Fine Arts Certificate

Academic Year.	Headcount.	FTE.	Awards
2016-17-----	31-----	12-----	1
2017-18-----	43-----	20-----	2
2018-19-----	62-----	30-----	4
2019-20-----	53-----	30-----	5
2020-21-----	38-----	20-----	4

Impact of Deactivating this program (Please describe if there is an impact).

Curriculum: Deletion of Fine Arts Certificate:

Instructional Load: Slight reduction of instructional load for ART106 (History of Modern Art), ART121(Foundations of Drawing), ART122(Drawing II), ART131(Two-Dimensional Design), ART132(Three-Dimensional Design), PHT164(Digital Photography), ART287(Portfolio and Resume Preparation). These classes will continue to be offered for students completing the Graphic Communications Certificate and as electives for Associate degree students. Elective classes: ART132, ART241, AND ART242 may see a reduction of class offerings due to the fine arts certificate discontinuance and low enrollment. ART287 is currently offered during the fall and spring semesters. The discontinuance may result in ART287 (1-credit capstone class) being offered only once a year, either in the fall or spring.

Teach out plan:

Name of Program: Fine Arts Certificate

Date of closure:

Students will no longer be allowed to register for the Fine Arts Certificate as soon as the curriculum committee and leadership members approve the discontinuation of the certificate or by end of spring 2022 semester.

Informing affected parties:

During the first week of July 2022 or as soon as possible, all students enrolled (active and inactive) in the fine arts certificate program will receive an email with the fall 2022, spring 2023, summer 2023 course schedule of classes that will be offered to enable them to complete their fine arts certificate. The art department faculty member will email, call, and mail a letter to advise/inform the remaining 38 students that are actively enrolled in the program. This Certificate has a total of 32 credits.

The following courses are required for the fine arts certificate: ENG111, ENG112, ART101, ART102, ART106, ART121, ART122, ART131, ART287.

Below is the course schedule for fall 2022, spring 2023, summer 2023:

fall 2022-- ENG111, ENG112, ART101, ART102, ART121, ART122, ART131, ART287.

spring 2023-- ENG111, ENG112, ART101, ART102, ART106, ART121, ART122, ART131, ART287.

summer 2023-- ENG111, ENG112, ART101, ART102, ART121, ART131, ART132.

We will contact students via email, phone, and mail for advising each semester to help them toward certificate completion. This teach-out plan will not incur additional expenses for the students.

Instructional Load: Deactivating the Fine Arts Certificate may slightly lower enrollment in the following courses:

ART101 History of Art: Prehistoric to Gothic
ART102 History of Art: Renaissance to Modern
ART106 History of Modern Art
ART121 Foundations of Drawing
ART122 Drawing II
ART131 Two-Dimensional Design
ART132 Three-Dimensional Design
ART287 Portfolio and Resume Preparation

Scheduling: Deactivating the Fine Arts Certificate will reduce the frequency of offering ART132 which is an elective for this program. ART241 and ART242 will experience difficulty meeting enrollment each semester and may be offered less frequently.

ART132 Three-Dimensional Design

ART241 Painting I

ART242 Painting II

Transferability: none









Accreditation Impact: none

ADMINISTRATORS ONLY

Aalog Owner

Program OID 359

Steps for Fine Arts, Certificate

Originator	<i>Status: Approved</i>
Participants  Novel Yi 2/7/2022 8:13 PM	
▼	
Faculty Group	<i>Status: Approved</i>
Participants  Teresa Conour 2/9/2022 12:33 AM  Amanda Guyton 2/11/2022 9:56 AM  David Marsich 2/11/2022 8:08 AM  Harry Schoeller 2/9/2022 9:59 AM	
▼	
Department Chair	<i>Status: Approved</i>
Participants  Novel Yi 2/11/2022 10:02 AM	
▼	
Dean	<i>Status: Restarted</i>
Participants Amy Henecke  Tracy Affeldt (System Administrator) 2/14/2022 2:19 PM	
▼	
Dean	<i>Status: Approved</i>
Participants  Eric Vanover 2/15/2022 12:01 PM	
▼	
Dean	<i>Status: Force Approved</i>
▼	

Participants

Patricia Lisk 2/18/2022 9:18 AM

Cheri Maea

Eric Vanover 2/15/2022 12:02 PM

Tracy Affeldt (System Administrator)
2/21/2022 3:38 PM

Admin

Status: *Approved*

Participants

Tracy Affeldt 3/2/2022 3:27 PM

Cheri Maea 2/28/2022 12:45 PM

Curriculum Committee

Status: *Force Approved*

Participants

▲ Curriculum Committee

Tracy Affeldt *

Shawn Shields * 3/11/2022 9:26 AM

Craig Willits * 3/14/2022 8:23 AM

▲ Additional Participants

System Admin

Status: *Force Approved*

Participants

Tracy Affeldt

Cheri Maea

Tracy Affeldt (System Administrator)
3/14/2022 3:35 PM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

Shashuna Gray 3/16/2022 7:42 AM

Accreditation

Status: *Approved*

Participants

John Davis 3/18/2022 10:51 AM

College Board

Status: *Force Approved*

Participants

Lorraine Pendleton

 **Tracy Affeldt (System Administrator)**
3/18/2022 11:35 AM



System Admin

Status: *Force Approved*

Participants

 Tracy Affeldt

Cheri Maea

 **Tracy Affeldt (System Administrator)**
3/18/2022 11:35 AM

Comments for Fine Arts, Certificate

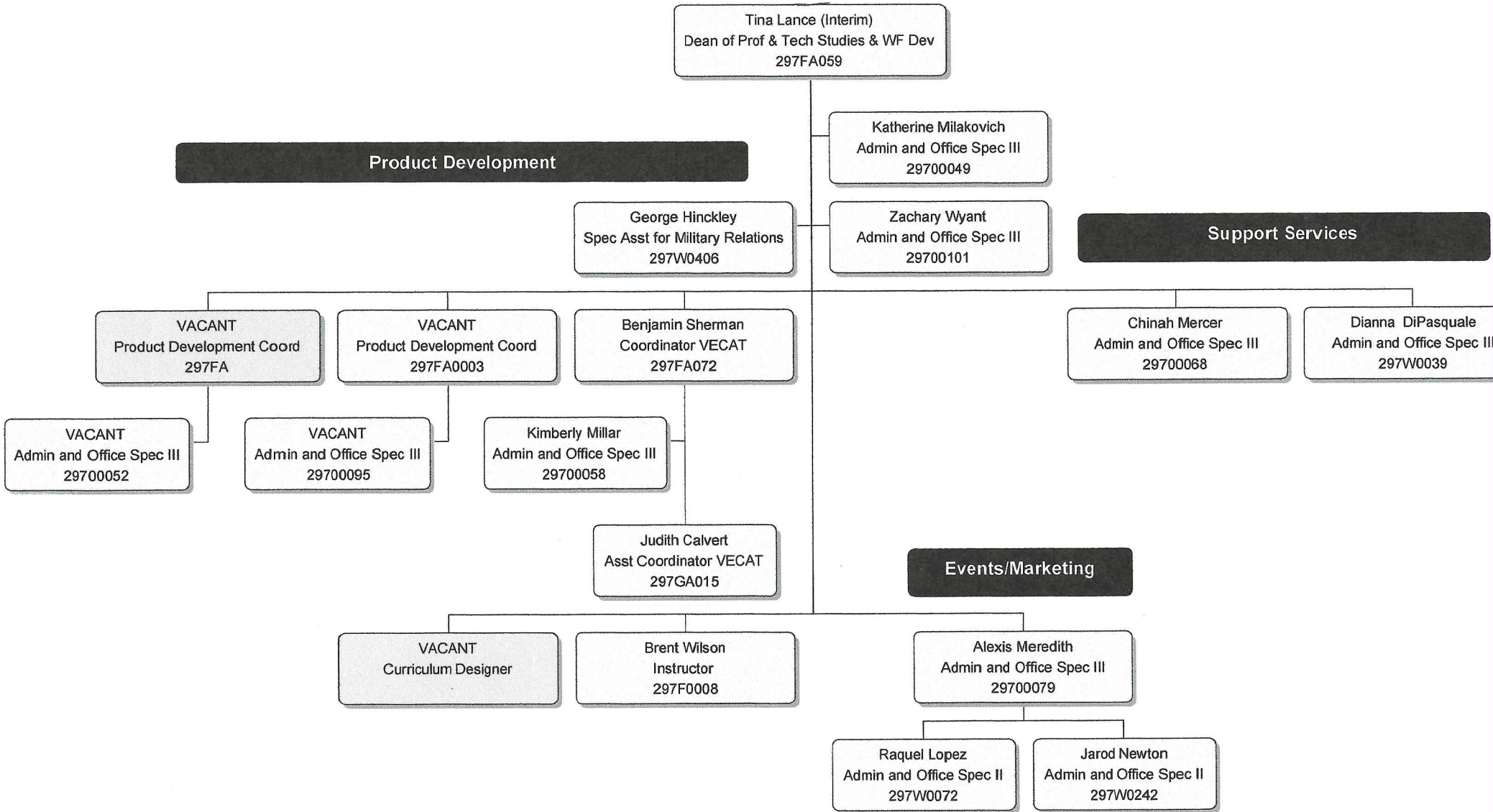
Tracy Affeldt	3/18/2022 11:45 am Reply
Force approved in error, Does need College Board approval	
Curriculog	3/18/2022 11:35 am Reply
This proposal has been completed.	
Curriculog	3/18/2022 11:35 am Reply
Tracy Affeldt has force approved this proposal.	
Tracy Affeldt	3/18/2022 11:35 am Reply
Does not require College Board approval	
Curriculog	3/18/2022 11:35 am Reply
Tracy Affeldt has force approved this proposal.	
Curriculog	3/18/2022 10:51 am Reply
John Davis has approved this proposal on Accreditation.	
Curriculog	3/16/2022 7:42 am Reply
Shashuna Gray has approved this proposal on VP of Academic Affairs & Workforce Development.	
Curriculog	3/14/2022 3:35 pm Reply
Tracy Affeldt has force approved this proposal.	
Tracy Affeldt	3/14/2022 3:31 pm Reply
Unanimously approved by Curriculum Committee on 03/11/2022	
Curriculog	3/14/2022 3:31 pm Reply
Tracy Affeldt has force approved this proposal.	
Curriculog	3/14/2022 8:43 am Reply
Diana Merkel has approved this proposal on Curriculum Committee.	
Curriculog	3/14/2022 8:23 am Reply
Craig Willits has approved this proposal on Curriculum Committee.	

Curriculog	3/14/2022 8:08 am Reply
Diana Merkel has approved this proposal on Curriculum Committee.	
Curriculog	3/11/2022 9:26 am Reply
Ann McGowan has approved this proposal on Curriculum Committee.	
Curriculog	3/11/2022 9:26 am Reply
Shawn Shields has approved this proposal on Curriculum Committee.	
Curriculog	3/11/2022 9:22 am Reply
Sarah Somerville has approved this proposal on Curriculum Committee.	
Curriculog	3/11/2022 9:21 am Reply
Tamara Remhof has approved this proposal on Curriculum Committee.	
Curriculog	3/11/2022 9:18 am Reply
Kevin Handley has approved this proposal on Curriculum Committee.	
Curriculog	3/11/2022 9:15 am Reply
Preston Simms has approved this proposal on Curriculum Committee.	
Curriculog	3/2/2022 3:27 pm Reply
Tracy Affeldt has approved this proposal on Admin.	
Curriculog	2/28/2022 12:45 pm Reply
Cheri Maea has approved this proposal on Admin.	
Tracy Affeldt	2/21/2022 3:38 pm Reply
Cheri Maea is out on leave	
Curriculog	2/21/2022 3:38 pm Reply
Tracy Affeldt has force approved this proposal.	
Curriculog	2/18/2022 9:18 am Reply
Patricia Lisk has approved this proposal on Dean.	
Curriculog	2/15/2022 12:02 pm Reply
Eric Vanover has approved this proposal on Dean.	

Curriculog	2/15/2022 12:02 pm Reply
Eric Vanover has approved this proposal on Dean.	
Curriculog	2/15/2022 12:01 pm Reply
Eric Vanover has approved this proposal on Dean.	
Curriculog	2/14/2022 2:19 pm Reply
System Administrator Tracy Affeldt has restarted the Dean step as a result of participants being added to or removed from the step.	
Curriculog	2/11/2022 10:02 am Reply
Novel Yi has approved this proposal on Department Chair.	
Curriculog	2/11/2022 9:56 am Reply
Amanda Guyton has approved this proposal on Faculty Group.	
Curriculog	2/11/2022 8:08 am Reply
David Marsich has approved this proposal on Faculty Group.	
Curriculog	2/9/2022 9:59 am Reply
Harry Schoeller has approved this proposal on Faculty Group.	
Curriculog	2/9/2022 0:33 am Reply
Teresa Conour has approved this proposal on Faculty Group.	
Curriculog	2/7/2022 8:13 pm Reply
Novel Yi has approved this proposal on Originator.	
Curriculog	2/7/2022 8:13 pm Reply
Novel Yi has launched this proposal.	
Curriculog	2/4/2022 8:07 pm Reply
Novel Yi imported from the map 2021-2022 Undergraduate Catalog and Student Handbook into the following proposal fields: General Catalog Information: Program Title, General Catalog Information: Status, General Catalog Information: Program Type, General Catalog Information: Degree Type, General Catalog Information: Program Description, General Catalog Information: Prospective Curriculum, General Catalog Information: Acalog Owner, General Catalog Information: Program OID.	

William R. Kenan Charitable Trust IT/Cyber High School Scholarships

- What is the William R. Kenan Charitable Trust?
- Student Scholarships - \$364,800 (218 students service region)
 - All high schools within our service region (Caroline, Culpeper, Fredericksburg City, Madison, King George, Orange, Stafford and Spotsylvania) will receive student scholarship dollars
 - Summer 2022 –SDV 101/ITN 101 – COMPTIA Network+ Certification
 - Fall 2022 – ITN 106 – CompTIA A+ Operating Systems Certification
 - Spring 2023 – ITN 107 – CompTIA A+ Hardware Certification
 - Summer 2023 – ITN 260 – CompTIA Security + Certification
- Teacher Scholarships - \$48,000 (96 teachers service region)
 - CompTIA Fundamentals, CompTIA A+ and other IT credential courses
 - All high schools within our service region (Caroline, Culpeper, Fredericksburg City, Madison, King George, Orange, Stafford and Spotsylvania) will receive teacher scholarship dollars
- Next Steps



Germanna Fund Raising					
	Actual YTD		Actual YTD		
	through 3-31-2022		through 3-31-2021		
				Difference	
Contributions	\$	986,478	\$	160,398	\$ 826,080
Special Event Revenue	\$	18,950	225916	\$ 94,709	\$ (75,759)
Investment Revenue	\$	(746,579)		\$ 161,963	\$ (908,542)
Total	\$	258,849		\$ 417,070	\$ (158,221)
Contributions above w/o Major Gifts	\$	486,478		\$ 160,398	\$ 326,080
Total Assets	\$	12,976,935		\$ 12,232,348	\$ 744,587

Germanna Cares Activity Report				3/31/2022
	Food	Emergency	Emergency	
	Pantry	Employee	Student	Totals
Revenue				
Contributions	\$ 5,325	\$ -	\$ 30	\$ 5,355
Transfers	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 5,325	\$ -	\$ 30	\$ 5,355
Expenses				
Rent				\$ -
Food/Gas	\$ 1,936			\$ 1,936
Emergency			\$ 3,169	\$ 3,169
Office Supplies				\$ -
Total Expenses	\$ 1,936	\$ -	\$ 3,169	\$ 5,105
Beginning Net Assets	\$ 65,448	\$ 12,450	\$ 22,384	\$ 100,282
Net Surplus/Deficit	\$ 3,389	\$ -	\$ (3,139)	\$ 250
Ending Net Assets	\$ 68,837	\$ 12,450	\$ 19,245	\$ 100,532

Total Yearly GGP and Scholarship Expenditures				3/31/2022	
Total 2019-2020		GGP	Scholarships	Grand Totals	
# of Students		774	185	959	
\$ Spent	\$	559,012	\$ 123,828	\$ 682,840	
Average	\$	722	\$ 669	\$ 712	
Total 2020-2021		GGP	Scholarships	Grand Totals	Change Over 2019-2020
# of Students		808	207	1015	6%
\$ Spent	\$	594,085	\$ 144,217	\$ 738,302	8%
Average	\$	735	\$ 697	\$ 727	2%
Total 2021-2022		GGP	Scholarships	Grand Totals	Change Over 2020-2021
# of Students		637	211	848	-16%
\$ Spent	\$	538,559	\$ 153,325	\$ 691,884	-6%
Average	\$	845	\$ 727	\$ 816	12%

Germanna Community College Strategic Goals 2018-2023—Updated February 2021

1. Nurture a culture of high performance, innovation and appreciation
2. Transform teaching and learning to meet the needs of all students
3. Construct an educational and career pipeline for all students from connection through completion
4. Eliminate barriers to access and success for all students
5. Build a sustainable infrastructure for mission fulfillment
6. ***Foster an intentional culture of excellence in diversity, equity, and opportunity***



GERMANNA COMMUNITY COLLEGE FY22 LOCAL FUNDS FINANCIAL REVIEW THROUGH FEBRUARY 28, 2022

DAVID F. SWANSON
DIRECTOR OF FINANCE
MARCH 2, 2022

**GERMANNA COMMUNITY
COLLEGE BOARD**
MARCH 9, 2022

- FY22 is proceeding according to plan. Some investment losses have occurred as economic uncertainties have disrupted some longer term investments.
 - Unrestricted Funds – Unrestricted Fund Balance/Net Assets have increased by \$112K year to date, with the largest expenditures being debt service payments of \$314.5K for the Fredericksburg campus parking garage. *Unrestricted Funds details are noted on slides 5-9.*
 - Plant Funds – Locality contributions of \$396K have been received. Contributions to plant funds are designated for plant/capital spending, either maintenance costs or capital projects. The fund balance is \$4.1M with \$2.8M in the Unexpended Plant Local fund and \$1.3M in the Investment in Plant Local Fund. *Details of the Unexpended Plant Fund are noted on slides 10 and 11.*
 - Restricted Funds – Over \$8.1M has been received and disbursed for Federal Aid awards.
 - Loan Fund – No activity.
 - Endowment Fund – No activity.

COLLEGE BALANCE SHEET

LOCAL FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Plant</u>	<u>Loan</u>	<u>Endowment</u>	<u>Agency</u>
Assets:						
Cash	1,853,094	104,898	1,692,915	-	(506)	177,104
Petty Cash	1,000	-	-	-	-	-
Cash Equivalents	609,458	-	1,156,737	-	23,067	-
Investments	2,331,653	-	-	-	-	-
Current Receivables	15,029	-	-	-	-	-
Current A/R Allowance	(273)	-	-	-	-	-
Due From Other Funds	225,000	-	-	-	-	-
Investment in Plant Assets	-	-	1,277,531	-	-	-
Total Assets:	<u>5,034,961</u>	<u>104,898</u>	<u>4,127,183</u>	<u>-</u>	<u>22,560</u>	<u>177,104</u>
Liabilities:						
DEPOSIT PENDING-OTHR	2,174,985	-	-	-	-	-
Due to Other Funds	-	(25,000)	-	-	-	-
Fund Balances	<u>7,209,946</u>	<u>79,898</u>	<u>4,127,183</u>	<u>-</u>	<u>22,560</u>	<u>177,104</u>
Total Liabilities and Fund Balances:	<u>5,034,961</u>	<u>104,898</u>	<u>4,127,183</u>	<u>-</u>	<u>22,560</u>	<u>177,104</u>

- Unrestricted Funds are reviewed in greater detail on slides 5 through 9.
- Plant Funds are reviewed in greater detail on slides 10 and 11.

STATEMENT OF CHANGES LOCAL FUNDS

	Unrestricted	Restricted	Loan	Endowment	Plant
Revenues:					
Unrestricted Current Fund Revenue	883,972	-	-	-	-
Local Appropriations - Restricted	-	-	-	-	395,884
Federal Grants and Contracts - Restricted	-	8,149,718	-	-	-
Private Grants and Contracts - Restricted	-	13,270	-	-	-
Private Gifts	-	-	-	-	-
Investment Income	-	2	-	-	479
Total Revenues and Other Additions:	883,972	8,162,997	-	-	396,363
Expenditures:					
Educational and General	331,222	8,154,029	-	-	-
Auxiliary Enterprise Expenditures	440,358	-	-	-	-
Expended for Plant Facilities	-	-	-	-	48,276
Other Expenditures/Deductions	-	-	-	-	-
Total Expenditures	771,580	8,154,029	-	-	48,276
Transfers among funds					
Net Increase/(Decrease) for the Year	112,392	8,968	-	-	348,087
Fund Balances	7,097,554	70,930	-	22,560	3,779,096
Fund Balances at the End of Year	7,209,946	79,898	-	22,560	4,127,183

- Unrestricted Funds are reviewed in greater detail on slides 5 through 9.
- Plant Funds are reviewed in greater detail on slides 10 and 11.

LOCAL OPERATING / COLLEGE BOARD FUND BUDGET

- Operating fund contributions from localities are progressing as expected. Spending is on track.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Spotsylvania County	-	-	89,171	(89,171)
Stafford County	12,215	36,644	48,858	(12,215)
Caroline County	-	-	6,866	(6,866)
Culpeper County	-	28,158	28,158	-
Orange County	-	41,931	41,931	-
Madison County	-	4,535	4,535	-
City of Fredericksburg	2,323	6,968	9,291	(2,323)
Investment Income	(28)	144	1,000	(857)
Total Revenues	14,510	118,379	229,810	(111,431)
Expenditures				
Employee Relations	5,797	11,912	15,000	3,088
Student Development Programs	3,895	4,084	15,000	10,916
Student Recruitment	1,175	6,672	10,000	3,328
Operating Contingency Reserve	264	473	27,500	27,027
Dean of Institutional Effectiveness	-	-	10,000	10,000
Physical Plant	-	10,359	30,000	19,641
Total Expenditures	11,131	33,499	107,500	74,001
Fund Surplus (Deficit)	3,379	84,881	122,310	(37,429)
Transfers from other funds	-	-	-	-
Transfers to other funds	-	5,519	-	-
Beginning Fund Balance		831,762	831,762	-
Fund Balance		922,162	954,072	(37,429)

VENDING FUND BUDGET

- Bookstore commissions of \$71K have been received. Majority of expenditures are related to the college branding project, which is expected to be completed this year. The branding project spending will result in a current year deficit, but that is expected and will not persist. The fund balance of \$2.35M serves as a reserve fund and grant matching, when needed.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Bookstore Commissions	7,396	71,426	140,000	(68,574)
Food Service Commissions	753	1,872	-	1,872
Investment Income	(102)	(4,631)	10,000	(14,631)
Other Income	-	-	-	-
Total Revenues	8,047	68,666	150,000	(81,334)
Expenditures				
Regional Activities	-	5,654	5,000	(654)
Commissions Contingency Reserve	-	-	225,000	225,000
President's Discretionary	-	6,285	6,000	(285)
Fiscal Operating	-	(1,707)	2,500	4,207
Travel and Meals - excess	-	-	250	250
Auxiliary Plant Maintenance	-	1,712	20,000	18,288
Diversity and Inclusion	-	3,474	10,000	6,526
College Branding Project	8,736	152,489	305,301	152,812
Total Expenditures	8,736	167,907	574,051	406,143
Fund Surplus (Deficit)	(689)	(99,241)	(424,051)	324,810
Transfers from other funds	-	(5,519)	-	5,519
Transfers to other funds	-	-	-	-
Beginning Fund Balance		2,458,736	2,458,736	-
Fund Balance		2,353,976	2,034,686	330,329

STUDENT ACTIVITY FUND BUDGET

- Student activities fees of \$119K have been collected. Expenses are proceeding as planned. This Fund is likely underfunded and will require Board attention in the next fiscal year.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Student Activity Fees	25,157	119,014	200,000	(80,986)
Investment Income	-	-	-	-
Total Revenues	25,157	119,014	200,000	(80,986)
Expenditures				
Student Activities	3,951	31,558	62,670	31,112
Student Organizations	5,661	17,850	40,000	22,150
Student Projects	1,700	11,528	25,000	13,472
Dean of Student Services	-	25,116	28,000	2,884
Lecture and Culture	-	22,942	28,000	5,058
Student Recognition Program	-	-	4,000	4,000
Wellness & Recreation	5,725	26,342	30,000	3,658
Co-Curricular Programs	-	-	5,000	5,000
Total Expenditures	17,037	135,336	222,670	87,334
Fund Surplus (Deficit)	8,120	(16,322)	(22,670)	6,348
Transfers from other funds	-	-	-	-
Transfers to other funds	-	-	-	-
Beginning Fund Balance		84,251	84,251	-
Fund Balance		67,929	61,581	6,348

PARKING AUXILIARY FUND BUDGET

- Parking fees of \$140K have been received and expenses of \$96K have been incurred. A significant portion of the fund balance is expected to be used for parking and lighting for the new Locust Grove facility.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Parking Auxiliary Fees	29,333	140,276	235,000	(94,724)
Parking Auxiliary Invest Income	4	205	1,000	(795)
Total Revenues	29,337	140,481	236,000	(95,519)
Expenditures				
Parking Auxiliary Enterprise	35,432	95,965	120,750	24,785
Total Expenditures	35,432	95,965	120,750	24,785
Fund Surplus (Deficit)	(6,095)	44,516	115,250	(70,734)
Transfers from Facilities Aux	-	-	-	-
Transfers to Local Plant Fund	-	-	-	-
Beginning Fund Balance		712,829	712,829	-
Fund Balance		757,346	828,079	(70,734)

This Fund is subject to the discussion and decision regarding the 2022-24 Auxiliary Parking Plan on slides 12 & 13.

FACILITIES AUXILIARY FUND BUDGET

- Facilities fees of \$441K have been received. Facilities expenses have been minor so far this year. Debt service on the Fredericksburg parking garage, \$314.5K, has been transferred to the State Plant Fund. Balances accumulated in this fund provide for future maintenance expenses and debt service for the parking garage.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Facilities Auxiliary Fees	91,996	441,377	750,000	(308,623)
Facilities Auxiliary Invest Income	(202)	1,575	12,500	(10,925)
Total Revenues	91,794	442,951	762,500	(319,549)
Expenditures				
Facilities Auxiliary Enterprise	27,888	29,893	90,000	60,107
Transfers to State Plant Fund	17,788	314,500	410,000	95,500
Total Expenditures	45,675	344,393	500,000	155,607
Fund Surplus (Deficit)	46,119	98,558	262,500	(163,942)
Transfers to Local Parking Maint	-	-	-	-
Beginning Fund Balance		3,009,975	3,009,975	-
Fund Balance		3,108,533	3,272,475	(163,942)

This Fund is subject to the discussion and decision regarding the 2022-24 Auxiliary Parking Plan on slides 12 & 13.

UNEXPENDED PLANT FUND BUDGET

- The Unexpended Plant Fund accounts for locality contributions supporting Germanna's Maintenance Reserve and replacement of the Locust Grove building. Contributions are tracking as expected. The Fredericksburg Maintenance Reserve has been used to fund the Workforce FredCAT facility rental expenses for four months this year. No transfers to the State have been made yet this year related to the new building.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
LGC Building Replacement	25,000	225,000	350,000	(125,000)
MR - Stafford County	50,000	150,000	200,000	(50,000)
MR - Orange County	-	1,669	1,669	-
MR - Madison County	-	465	465	-
MR - Fredericksburg	6,250	18,750	25,000	(6,250)
Investment Income	248	479	1,605	(1,126)
Total Revenues	81,498	396,363	578,739	(182,376)
Expenditures				
MR - Fredericksburg FredCAT Rent	-	48,276	48,276	-
Total Expenditures	-	48,276	48,276	-
Fund Surplus (Deficit)	81,498	348,087	530,463	(182,376)
Transfers from other funds	-	-	-	-
Transfers to other funds	-	-	(400,000)	-
Beginning Fund Balance		2,501,565	2,501,565	-
Current Fund Balance		2,849,652	2,632,028	(182,376)

UNEXPENDED PLANT FUND

LOCUST GROVE BUILDING REPLACEMENT STATUS

- Contributions for the new Locust Grove facility are tracking according to plan. The LGC building replacement fund stands at \$1.1M on February 28:

	FY18	FY19	FY20	FY21	FY22
Sources of Funds					
Transfer In	1,000,000	-	-	-	-
Contributions from Localities	-	-	200,000	350,000	225,000
Interest Income	9,774	22,046	15,179	1,155	310
	<u>1,009,774</u>	<u>22,046</u>	<u>215,179</u>	<u>351,155</u>	<u>225,310</u>
Uses of Funds					
Design Costs	-	-	352,561	331,574	-
Fund Surplus (Deficit)	1,009,774	22,046	(137,382)	19,581	225,310
Beginning Fund Balance	-	1,009,774	1,031,820	894,438	914,019
Ending Fund Balance	1,009,774	1,031,820	894,438	914,019	1,139,330
Localities Contribution Summary					
Spotsylvania County	-	-	100,000	100,000	-
Stafford County	-	-	100,000	100,000	75,000
Orange County	-	-	-	100,000	100,000
Fredericksburg EDA	-	-	-	50,000	-
Culpeper County	-	-	-	-	50,000
	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>350,000</u>	<u>225,000</u>

- Germanna is required to submit the 2022-24 Auxiliary Parking Plan to the VCCS Chancellor by June 30, 2022
 - Required by VCCS Policy below
 - Requires approval by the Local Board
- Two local funds are involved in the 2022-24 Auxiliary Parking Plan
 - Parking Auxiliary Fund Budget (See Slides 8 and 16)
 - Facilities Auxiliary Fund Budget (Slides 9 and 17)

VCCS Policy Manual Section 4.3.1.5 Parking and Other Auxiliary Service Fees (SB)

- a) Reasonable fees may be established by college boards for the support of selected auxiliary enterprises associated with the mission of the college. Such charges may include parking permit fees and fines, tennis court fees, etc. The collection and retention of such fees in local fund accounts shall be contingent upon the existence of a clearly defined auxiliary enterprise subject to the provisions of Section 4.2.2 of the VCCS Policy Manual. Establishment of parking fees and subsequent increases must be approved by the State Board for Community Colleges in accordance with Section 4.3.0 of the VCCS Policy Manual.
- b) A clearly defined auxiliary enterprise has a separate set of accounts to which fees and revenues are deposited and to which all expenses (direct and indirect) are charged. Fees for individual auxiliary enterprises shall be directly related, although not necessarily equal, to the cost of the service. Auxiliary enterprises of the college are required, in the aggregate, to be self-supporting.
- c) It is a general policy of the Commonwealth that parking is to be operated as an auxiliary enterprise; therefore, State funds shall not be used to construct, maintain or operate parking lots. Colleges shall establish a capital outlay plan for parking and a reserve fund from auxiliary enterprise revenues and/or contributions from local government jurisdictions to provide for the construction, repair, and maintenance of college parking facilities approved by the College Board, which shall be submitted to the Chancellor by July 1 of each new biennium.

2022-24 AUXILIARY PARKING PLAN

- Auxiliary Parking Plan as budgeted and projected from Parking Fund 40203 and Facilities Fund 40206:
 - Far right columns are the combined plan to be submitted
 - Other columns present the breakdown by Fund

	40203 Parking FY23	40206 Facilities FY23	Total FY23	40203 Parking FY24	40206 Facilities FY24	Total FY24	Combined FY23	Combined FY24
Projected Parking Reserve Beginning Balance	828,079	3,272,475	4,100,554	945,242	3,469,928	4,415,170	4,100,554	4,415,170
Projected Revenues								
Parking Fees at \$1.75 per credit hour	240,000		240,000	242,000		242,000	240,000	242,000
Facilities Fees at \$5.50 per credit hour		760,000	760,000		762,000	762,000	760,000	762,000
Investment Income	2,000	10,000	12,000	2,000	10,000	12,000	12,000	12,000
Total Projected Revenues	242,000	770,000	1,012,000	244,000	772,000	1,016,000	1,012,000	1,016,000
Projected Available Parking Fund	1,070,079	4,042,475	5,112,554	1,189,242	4,241,928	5,431,170	5,112,554	5,431,170
Planned Uses of Funds								
Personnel	15,283	15,348	30,631	15,589	15,655	31,244	30,631	31,244
Contractual Services	67,061	42,935	109,996	67,602	30,435	98,037	109,996	98,037
Supplies	15,000	25,080	40,080	15,000	17,600	32,600	40,080	32,600
Utilities	27,493	1,784	29,277	28,043	1,820	29,863	29,277	29,863
Debt Service	-	409,400	409,400	-	409,450	409,450	409,400	409,450
Parking Lot Sealing/Paint	-	60,000	60,000	145,474	60,000	205,474	60,000	205,474
Flat Surface Construction - LGC Replacement	-	-	-	500,000	-	500,000	-	500,000
Lighting Replacement - LGC Replacement	-	-	-	250,000	-	250,000	-	250,000
Flat Surface Construction Planning - LGC Replacement	-	-	-	25,000	-	25,000	-	25,000
Joint Sealant Repair	-	18,000	18,000	-	-	-	18,000	-
Total Projected Expenses	124,837	572,547	697,384	1,046,708	534,960	1,581,668	697,384	1,581,668
Projected Ending Fund Balance	945,242	3,469,928	4,415,170	142,534	3,706,968	3,849,502	4,415,170	3,849,502

- **Questions and Discussion...**

- **Suggested motions for the Committee:**

“The Finance and Facilities Committee has reviewed the financial analysis for the eight months ending February 28, 2022 and moves to accept the financials as presented.”

“The Finance and Facilities Committee has reviewed the 2022-24 Auxiliary Parking Plan and moves to approve the plan for submission to VCCS.”

- **Budgeting for Local Funds slides extracted from the Local Funds 101 briefing provided at the September 9, 2021 Board meeting. These slides are to provide perspective for the 2022-24 Auxiliary Parking Plan. Refer to:**
 - **Fund 40203 – Parking Auxiliary Fund**
 - **Fund 40206 – Facilities Auxiliary Fund**

- **Fund 40001 – Local Operating College Board Fund**
 - Primarily funded by contributions from localities
 - Expenses for employee relations, student development and recruitment, and contingencies
 - Fund balance is increasing, providing opportunities for future student and community engagement
- **Fund 40002 – Vending Fund**
 - Primarily funded by bookstore and foodservice commissions
 - Expenses for diversity and inclusion, marketing and branding, and contingencies
 - Fund balance serves as a reserve fund; previously transferred \$1M as the initial funding for the replacement of the new Locust Grove facility
- **Fund 40003 – Student Activity Fund**
 - Primarily funded by a student activity fee charged at \$1.50 per credit hour
 - Expenses for student activities and organization
 - Fund balance is minimal
- **Fund 40203 – Parking Auxiliary Fund**
 - Primarily funded by a parking fee charged to students at \$1.75 per credit hour
 - Expenses to maintain parking lots
 - Fund balance is increasing in order to accumulate funds for parking and lighting for the new Locust Grove facility

BUDGETING FOR LOCAL FUNDS (CONT)

- **Fund 40206 – Facilities Auxiliary Fund**

- Primarily funded by a facility fee charged to students at \$5.50 per credit hour
- Expenses to maintain the Fredericksburg parking garage and to cover its debt service (\$3.5M loan maturing September 2031)
- Fund balance serves as a reserve for structural repairs and debt service

- **Fund 79001 – Unexpended Plant Fund**

- Primarily funded by contributions from localities
- Expenses to cover maintenance and repairs for Germanna facilities; some maintenance costs are planned, but can be unpredictable
- Fund balance is increasing in order to accumulate local funds for the new Locust Grove facility, including ongoing design costs

Note on the New Locust Grove Facility: Germanna must fund all infrastructure and land improvement including lighting, storm water management, utilities, parking and sidewalks. Additionally, state of the art medical equipment will be required to simulate real-life environment in labs, hospitals, and clinics.



GERMANNA COMMUNITY COLLEGE FY22 LOCAL FUNDS FINANCIAL REVIEW THROUGH APRIL 30, 2022

DAVID F. SWANSON
DIRECTOR OF FINANCE
MAY 2, 2022

**GERMANNA COMMUNITY
COLLEGE BOARD**
MAY 12, 2022

- FY22 is proceeding according to plan. Some unrealized investment losses have occurred as economic uncertainties are disrupting some longer term investments.
 - Unrestricted Funds – Unrestricted Fund Balance/Net Assets have increased by \$375.7K year to date, with the largest expenditures being debt service payments of \$314.5K for the Fredericksburg campus parking garage. *Unrestricted Funds details are noted on slides 5-9.*
 - Plant Funds – Locality contributions of \$546K have been received. Contributions to plant funds are designated for plant/capital spending, either maintenance costs or capital projects. The fund balance is \$4.3M with \$3.0M in the Unexpended Plant Local fund and \$1.3M in the Investment in Plant Local Fund. *Details of the Unexpended Plant Fund are noted on slides 10 and 11.*
 - Restricted Funds – Over \$12.7M has been received and disbursed for Federal Aid awards.
 - Loan Fund – No activity.
 - Endowment Fund – No activity.

COLLEGE BALANCE SHEET LOCAL FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Plant</u>	<u>Loan</u>	<u>Endowment</u>	<u>Agency</u>
Assets:						
Cash	4,265,003	96,816	1,842,915	-	(509)	78,936
Petty Cash	1,000	-	-	-	-	-
Cash Equivalents	619,677	-	1,157,092	-	23,074	-
Investments	2,322,589	-	-	-	-	-
Current Receivables	17,392	-	-	-	-	-
Current A/R Allowance	(273)	-	-	-	-	-
Due From Other Funds	225,000	-	-	-	-	-
Investment in Plant Assets	-	-	1,277,531	-	-	-
Total Assets:	<u>7,450,388</u>	<u>96,816</u>	<u>4,277,538</u>	<u>-</u>	<u>22,565</u>	<u>78,936</u>
Liabilities:						
Deposits Pending	22,897	-	-	-	-	-
Due to Other Funds	-	(25,000)	-	-	-	-
Fund Balances	<u>7,473,285</u>	<u>71,816</u>	<u>4,277,538</u>	<u>-</u>	<u>22,565</u>	<u>78,936</u>
Total Liabilities and Fund Balances:	<u>7,450,388</u>	<u>96,816</u>	<u>4,277,538</u>	<u>-</u>	<u>22,565</u>	<u>78,936</u>

- Unrestricted Funds are reviewed in greater detail on slides 5 through 9.
- Plant Funds are reviewed in greater detail on slides 10 and 11.

STATEMENT OF CHANGES LOCAL FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Loan</u>	<u>Endowment</u>	<u>Plant</u>
Revenues:					
Unrestricted Current Fund Revenue	1,331,691				
Local Appropriations - Restricted		-	-	-	545,884
Federal Grants and Contracts - Restricted		12,729,024			-
Private Grants and Contracts - Restricted		18,978			-
Investment Income		3	-	5	835
Endowment Income		9	-	-	-
Total Revenues and Other Additions:	<u>1,331,691</u>	<u>12,748,014</u>	<u>-</u>	<u>5</u>	<u>546,719</u>
Expenditures:					
Educational and General	500,497	12,747,128			
Auxiliary Enterprise Expenditures	455,463				
Other Expenditures/Deductions	-	-	-	-	-
Total Expenditures	<u>955,960</u>	<u>12,747,128</u>	<u>-</u>	<u>-</u>	<u>48,276</u>
Transfers among funds					
Net Increase/(Decrease) for the Year	375,731	886	-	5	498,443
Fund Balances	<u>7,097,554</u>	<u>70,930</u>	<u>-</u>	<u>22,560</u>	<u>3,779,096</u>
Fund Balances at the End of Year	<u><u>7,473,285</u></u>	<u><u>71,816</u></u>	<u><u>-</u></u>	<u><u>22,565</u></u>	<u><u>4,277,539</u></u>

- Unrestricted Funds are reviewed in greater detail on slides 5 through 9.
- Plant Funds are reviewed in greater detail on slides 10 and 11.

LOCAL OPERATING / COLLEGE BOARD FUND BUDGET

- Operating fund contributions from localities are progressing as expected. Spending is on track.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Spotsylvania County	66,878	66,878	89,171	(22,293)
Stafford County	12,215	48,858	48,858	-
Caroline County	-	-	6,866	(6,866)
Culpeper County	-	28,158	28,158	-
Orange County	-	41,931	41,931	-
Madison County	-	4,535	4,535	-
City of Fredericksburg	8,573	15,541	9,291	6,250
Investment Income	44	188	1,000	(812)
Total Revenues	87,710	206,089	229,810	(23,721)
Expenditures				
Employee Relations	65	11,977	15,000	3,023
Student Development Programs	63	4,147	15,000	10,854
Student Recruitment	1,174	7,846	10,000	2,154
Operating Contingency Reserve	1,525	1,998	27,500	25,502
Dean of Institutional Effectiveness	-	-	10,000	10,000
Physical Plant	9,795	20,154	30,000	9,846
Total Expenditures	12,623	46,121	107,500	61,379
Fund Surplus (Deficit)	75,087	159,968	122,310	37,658
Transfers from other funds	-	-	-	-
Transfers to other funds	-	5,519	-	-
Beginning Fund Balance		831,762	831,762	-
Fund Balance		997,249	954,072	37,658

VENDING FUND BUDGET

- Bookstore commissions of \$152K have been received. Majority of expenditures are related to the college branding project, which is expected to be completed this year. The branding project spending will result in a current year deficit, but that is expected and will not persist. The fund balance of \$2.3M serves as a reserve fund and grant matching, when needed.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Bookstore Commissions	80,652	152,078	140,000	12,078
Food Service Commissions	1,450	3,322	-	3,322
Investment Income	624	(4,008)	10,000	(14,008)
Other Income	-	-	-	-
Total Revenues	82,726	151,392	150,000	1,392
Expenditures				
Regional Activities	-	5,654	5,000	(654)
Commissions Contingency Reserve	27,333	27,333	225,000	197,667
President's Discretionary	-	6,285	6,000	(285)
Fiscal Operating	35	(1,672)	2,500	4,172
Travel and Meals - excess	35	35	250	215
Auxiliary Plant Maintenance	5,319	7,031	20,000	12,969
Diversity and Inclusion	4,000	7,474	10,000	2,526
College Branding Project	87,400	239,890	305,301	65,411
Total Expenditures	124,122	292,030	574,051	282,021
Fund Surplus (Deficit)	(41,397)	(140,638)	(424,051)	283,413
Transfers from other funds	-	(5,519)	-	5,519
Transfers to other funds	-	-	-	-
Beginning Fund Balance		2,458,736	2,458,736	-
Fund Balance	53	2,312,579	2,034,686	288,932

STUDENT ACTIVITY FUND BUDGET

- Student activities fees of \$166K have been collected. Expenses are proceeding as planned. This Fund is likely underfunded and may require Board attention in the next fiscal year.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Student Activity Fees	47,486	166,499	200,000	(33,501)
Investment Income	-	-	-	-
Total Revenues	47,486	166,499	200,000	(33,501)
Expenditures				
Student Activities	15,360	46,917	62,670	15,753
Student Organizations	6,940	24,790	40,000	15,210
Student Projects	6,422	17,950	25,000	7,050
Dean of Student Services	-	25,116	28,000	2,884
Lecture and Culture	2,500	25,442	28,000	2,558
Student Recognition Program	-	-	4,000	4,000
Wellness & Recreation	1,308	27,650	30,000	2,350
Co-Curricular Programs	-	-	5,000	5,000
Total Expenditures	32,530	167,865	222,670	54,805
Fund Surplus (Deficit)	14,956	(1,366)	(22,670)	21,304
Transfers from other funds	-	-	-	-
Transfers to other funds	-	-	-	-
Beginning Fund Balance		84,251	84,251	-
Fund Balance		82,885	61,581	21,304

PARKING AUXILIARY FUND BUDGET

- Parking fees of \$196K have been received and expenses of \$107K have been incurred. A significant portion of the fund balance is expected to be used for parking and lighting for the new Locust Grove facility.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Parking Auxiliary Fees	55,395	195,671	235,000	(39,329)
Parking Auxiliary Invest Income	90	295	1,000	(705)
Total Revenues	55,485	195,966	236,000	(40,034)
Expenditures				
Parking Auxiliary Enterprise	11,359	107,324	120,750	13,426
Total Expenditures	11,359	107,324	120,750	13,426
Fund Surplus (Deficit)	44,126	88,642	115,250	(26,608)
Transfers from Facilities Aux	-	-	-	-
Transfers to Local Plant Fund	-	-	-	-
Beginning Fund Balance		712,829	712,829	-
Fund Balance		801,471	828,079	(26,608)

This Fund is subject to the discussion and decision regarding the 2022-24 Auxiliary Parking Plan on slides 12 & 13.

FACILITIES AUXILIARY FUND BUDGET

- Facilities fees of \$615K have been received. Facilities expenses have been minor so far this year. Debt service on the Fredericksburg parking garage, \$314.5K, has been transferred to the State Plant Fund. Balances accumulated in this fund provide for future maintenance expenses and debt service for the parking garage.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
Facilities Auxiliary Fees	173,762	615,139	750,000	(134,861)
Facilities Auxiliary Invest Income	551	2,126	12,500	(10,374)
Total Revenues	174,313	617,265	762,500	(145,235)
Expenditures				
Facilities Auxiliary Enterprise	3,747	33,640	90,000	56,360
Transfers to State Plant Fund	-	314,500	410,000	95,500
Total Expenditures	3,747	348,140	500,000	151,860
Fund Surplus (Deficit)	170,567	269,125	262,500	6,625
Transfers to Local Parking Maint	-	-	-	-
Beginning Fund Balance		3,009,975	3,009,975	-
Fund Balance		3,279,100	3,272,475	6,625

This Fund is subject to the discussion and decision regarding the 2022-24 Auxiliary Parking Plan on slides 12 & 13.

UNEXPENDED PLANT FUND BUDGET

- The Unexpended Plant Fund accounts for locality contributions supporting Germanna's Maintenance Reserve and replacement of the Locust Grove building. Contributions are tracking as expected. The Fredericksburg Maintenance Reserve has been used to fund the Workforce FredCAT facility rental expenses for four months this year. No transfers to the State have been made yet this year related to the new building.

	Current Period Actual	Year-to-Date Actual	Annual Budget	Budget Variance
Revenues				
LGC Building Replacement	100,000	325,000	350,000	(25,000)
MR - Stafford County	50,000	200,000	200,000	-
MR - Orange County	-	1,669	1,669	-
MR - Madison County	-	465	465	-
MR - Fredericksburg	-	18,750	25,000	(6,250)
Investment Income	355	835	1,605	(770)
Total Revenues	150,355	546,719	578,739	(32,020)
Expenditures				
MR - Fredericksburg FredCAT Rent	-	48,276	48,276	-
Total Expenditures	-	48,276	48,276	-
Fund Surplus (Deficit)	150,355	498,443	530,463	(32,020)
Transfers from other funds	-	-	-	-
Transfers to other funds	-	-	(400,000)	-
Beginning Fund Balance		2,501,565	2,501,565	-
Current Fund Balance		3,000,007	2,632,028	(32,020)

UNEXPENDED PLANT FUND LOCUST GROVE BUILDING REPLACEMENT STATUS

- Contributions for the new Locust Grove facility are tracking according to plan. The LGC building replacement fund stands at \$1.24M on April 30:

	FY18	FY19	FY20	FY21	FY22
Sources of Funds					
Transfer In (From Vending Fund)	1,000,000	-	-	-	-
Contributions from Localities	-	-	200,000	350,000	325,000
Interest Income	9,774	22,046	15,179	1,155	540
	<u>1,009,774</u>	<u>22,046</u>	<u>215,179</u>	<u>351,155</u>	<u>325,540</u>
Uses of Funds					
Design Costs	-	-	352,561	331,574	-
Fund Surplus (Deficit)	1,009,774	22,046	(137,382)	19,581	325,540
Beginning Fund Balance	-	1,009,774	1,031,820	894,438	914,019
Ending Fund Balance	1,009,774	1,031,820	894,438	914,019	1,239,560
Localities Contribution Summary					
Spotsylvania County	-	-	100,000	100,000	75,000
Stafford County	-	-	100,000	100,000	100,000
Orange County	-	-	-	100,000	100,000
Fredericksburg EDA	-	-	-	50,000	-
Culpeper County	-	-	-	-	50,000
	-	58	200,000	350,000	325,000

- Germanna is required to submit the 2022-24 Auxiliary Parking Plan to the VCCS Chancellor by June 30, 2022
 - Required by VCCS Policy below
 - Requires approval by the Local Board
- Two local funds are involved in the 2022-24 Auxiliary Parking Plan
 - Parking Auxiliary Fund Budget (Slide 8)
 - Facilities Auxiliary Fund Budget (Slide 9)

VCCS Policy Manual Section 4.3.1.5 Parking and Other Auxiliary Service Fees (SB)

- a) Reasonable fees may be established by college boards for the support of selected auxiliary enterprises associated with the mission of the college. Such charges may include parking permit fees and fines, tennis court fees, etc. The collection and retention of such fees in local fund accounts shall be contingent upon the existence of a clearly defined auxiliary enterprise subject to the provisions of Section 4.2.2 of the VCCS Policy Manual. Establishment of parking fees and subsequent increases must be approved by the State Board for Community Colleges in accordance with Section 4.3.0 of the VCCS Policy Manual.
- b) A clearly defined auxiliary enterprise has a separate set of accounts to which fees and revenues are deposited and to which all expenses (direct and indirect) are charged. Fees for individual auxiliary enterprises shall be directly related, although not necessarily equal, to the cost of the service. Auxiliary enterprises of the college are required, in the aggregate, to be self-supporting.
- c) It is a general policy of the Commonwealth that parking is to be operated as an auxiliary enterprise; therefore, State funds shall not be used to construct, maintain or operate parking lots. Colleges shall establish a capital outlay plan for parking and a reserve fund from auxiliary enterprise revenues and/or contributions from local government jurisdictions to provide for the construction, repair, and maintenance of college parking facilities approved by the College Board, which shall be submitted to the Chancellor by July 1 of each new biennium.

2022-24 AUXILIARY PARKING PLAN

- Auxiliary Parking Plan as budgeted and projected from Parking Fund 40203 and Facilities Fund 40206:
 - Far right columns are the combined plan to be submitted
 - Other columns present the breakdown by Fund

	40203 Parking FY23	40206 Facilities FY23	Total FY23	40203 Parking FY24	40206 Facilities FY24	Total FY24	Combined FY23	Combined FY24
Projected Parking Reserve Beginning Balance	828,079	3,272,475	4,100,554	945,242	3,469,928	4,415,170	4,100,554	4,415,170
Projected Revenues								
Parking Fees at \$1.75 per credit hour	240,000		240,000	242,000		242,000	240,000	242,000
Facilities Fees at \$5.50 per credit hour		760,000	760,000		762,000	762,000	760,000	762,000
Investment Income	2,000	10,000	12,000	2,000	10,000	12,000	12,000	12,000
Total Projected Revenues	242,000	770,000	1,012,000	244,000	772,000	1,016,000	1,012,000	1,016,000
Projected Available Parking Fund	1,070,079	4,042,475	5,112,554	1,189,242	4,241,928	5,431,170	5,112,554	5,431,170
Planned Uses of Funds								
Personnel	15,283	15,348	30,631	15,589	15,655	31,244	30,631	31,244
Contractual Services	67,061	42,935	109,996	67,602	30,435	98,037	109,996	98,037
Supplies	15,000	25,080	40,080	15,000	17,600	32,600	40,080	32,600
Utilities	27,493	1,784	29,277	28,043	1,820	29,863	29,277	29,863
Debt Service	-	409,400	409,400	-	409,450	409,450	409,400	409,450
Parking Lot Sealing/Paint	-	60,000	60,000	145,474	60,000	205,474	60,000	205,474
Flat Surface Construction - LGC Replacement	-	-	-	500,000	-	500,000	-	500,000
Lighting Replacement - LGC Replacement	-	-	-	250,000	-	250,000	-	250,000
Flat Surface Construction Planning - LGC Replacement	-	-	-	25,000	-	25,000	-	25,000
Joint Sealant Repair	-	18,000	18,000	-	-	-	18,000	-
Total Projected Expenses	124,837	572,547	697,384	1,046,708	534,960	1,581,668	697,384	1,581,668
Projected Ending Fund Balance	945,242	3,469,928	4,415,170	142,534	3,706,968	3,849,502	4,415,170	3,849,502

- **Questions and Discussion...**

- **Suggested motions for the Committee:**

“The Finance and Facilities Committee has reviewed the financial analysis for the ten months ending April 30, 2022 and moves to accept the financials as presented.”

“The Finance and Facilities Committee has reviewed the 2022-24 Auxiliary Parking Plan and moves to approve the plan for submission to VCCS.”

- **Budgeting for Local Funds slides extracted from the Local Funds 101 briefing provided at the September 9, 2021 Board meeting. These slides are to provide perspective for the 2022-24 Auxiliary Parking Plan. Refer to:**
 - **Fund 40203 – Parking Auxiliary Fund**
 - **Fund 40206 – Facilities Auxiliary Fund**

- **Fund 40001 – Local Operating College Board Fund**
 - Primarily funded by contributions from localities
 - Expenses for employee relations, student development and recruitment, and contingencies
 - Fund balance is increasing, providing opportunities for future student and community engagement
- **Fund 40002 – Vending Fund**
 - Primarily funded by bookstore and foodservice commissions
 - Expenses for diversity and inclusion, marketing and branding, and contingencies
 - Fund balance serves as a reserve fund; previously transferred \$1M as the initial funding for the replacement of the new Locust Grove facility
- **Fund 40003 – Student Activity Fund**
 - Primarily funded by a student activity fee charged at \$1.50 per credit hour
 - Expenses for student activities and organization
 - Fund balance is minimal
- **Fund 40203 – Parking Auxiliary Fund**
 - Primarily funded by a parking fee charged to students at \$1.75 per credit hour
 - Expenses to maintain parking lots
 - Fund balance is increasing in order to accumulate funds for parking and lighting for the new Locust Grove facility

BUDGETING FOR LOCAL FUNDS (CONT)

- **Fund 40206 – Facilities Auxiliary Fund**

- Primarily funded by a facility fee charged to students at \$5.50 per credit hour
- Expenses to maintain the Fredericksburg parking garage and to cover its debt service (\$3.5M loan maturing September 2031)
- Fund balance serves as a reserve for structural repairs and debt service

- **Fund 79001 – Unexpended Plant Fund**

- Primarily funded by contributions from localities
- Expenses to cover maintenance and repairs for Germanna facilities; some maintenance costs are planned, but can be unpredictable
- Fund balance is increasing in order to accumulate local funds for the new Locust Grove facility, including ongoing design costs

Note on the New Locust Grove Facility: Germanna must fund all infrastructure and land improvement including lighting, storm water management, utilities, parking and sidewalks. Additionally, state of the art medical equipment will be required to simulate real-life environment in labs, hospitals, and clinics.



GERMANNA COMMUNITY COLLEGE

FY23 LOCAL FUNDS BUDGET

DAVID F. SWANSON
DIRECTOR OF FINANCE
MAY 3, 2022

GERMANNA COMMUNITY
COLLEGE BOARD
MAY 12, 2022

LOCAL BUDGET PLANNING

- Review and approve FY23 budget (running from July 1, 2022 through June 30, 2023):
 - Review FY23 revenue sources, including requested funding from localities
 - Review FY23 expense requests submitted by GCC budget managers
 - Approve FY23 Local Funds and Plant Fund budget

FY23 LOCALITY CONTRIBUTIONS – LOCAL OPERATING

- Contributions from localities have been requested as follows for the local Operating Fund
 - No recent changes in requested/expected amounts

Locality Funding	Fund	FY20 Actuals	FY21 Actuals	FY22 Approved	FY23 Request
Spotsylvania County	40001	89,171	89,171	89,171	89,171
Stafford County	40001	48,858	48,858	48,858	48,858
Caroline County	40001	6,539	6,866	6,866	6,866
Culpeper County	40001	28,158	28,158	28,158	28,158
Orange County	40001	16,931	41,931	41,931	41,931
Madison County	40001	4,535	4,535	4,535	4,535
Fredericksburg City	40001	9,291	9,291	9,291	9,291
Total		203,483	228,810	228,810	228,810

FY23 BUDGETED EXPENSES – LOCAL OPERATING

- Expense budgets requested by budget managers:
 - Large decrease related to the College Branding project
 - Otherwise, only minor inflationary adjustments

Department	Dept.	FY21 Actuals	FY22 Budget	FY23 Request
Employee Relations - FAC	440000	2,923	15,000	15,000
Student Development	450101	6,133	15,000	15,000
Student Activities	450210	43,476	40,000	45,000
Student Activities (Stipends)	450210	7,751	22,670	22,670
Student Organizations	450220	17,364	40,000	40,000
Student Projects	450230	24,142	25,000	25,000
Student Recruitment	450240	1,882	10,000	10,000
Dean of Student Services	450250	25,133	28,000	28,000
Lecture and Culture	450255	32,356	28,000	28,000
Student Recognition	450260	1,500	4,000	4,000
Wellness and Recreation	450265	31,343	30,000	30,000
Co Curricular Programs	450266	1,695	5,000	5,000
Diversity and Inclusion	450270	9,584	10,000	10,000
College Branding	450275	194,699	305,300	-
Contingency	460090	1,204	27,500	27,500
Dean of Inst Effectiveness	460120	-	10,000	10,000
Regional Activities	460200	4,599	5,000	10,000
Commissions Contingency Reserve	460210	-	225,000	225,000
President's Discretionary	460230	-	6,000	10,000
Fiscal Operating	460250	(9,098)	2,500	2,500
Travel and Meals - Excess	460260	-	250	250
Physical Plant	470010	-	30,000	30,000
Auxiliary Plant Maintenance	470030	538	20,000	20,000
A/E PARKING ADMIN	490000	483,907	120,750	124,837
FACILITIES AUXILIARY FEE	490001	358,980	500,000	512,547
		68	1,240,110	1,524,970
				1,250,304

- The following slides depict the discrete budgets for the individual funds being tracked
- Budget inputs:
 - Contributions from localities that have been requested and expected (outlined in green)
 - Revenue sources from student fees are predictable based on historical data and enrollment projections
 - Estimated investment income is based on historical trends
 - Expense requests submitted by Germanna budget managers and expected transfers for debt service (outlined in red)
 - Potential transfers for design of the new Locust Grove building

LOCAL OPERATING / COLLEGE BOARD FUND BUDGET

- Local Operating/College Board Fund – operational trends and FY23 proposed budget.
 - No new activities.

	FY18	FY19	FY20	FY21	FY22 Budget	FY23 Proposed
Revenues						
Spotsylvania County	59,020	89,171	89,171	89,171	89,171	89,171
Stafford County	26,070	26,070	48,858	48,858	48,858	48,858
Caroline County	6,539	6,866	6,539	6,866	6,866	6,866
Culpeper County	6,000	28,158	28,158	28,158	28,158	28,158
Orange County	8,722	16,931	16,931	41,931	41,931	41,931
Madison County	3,181	4,535	4,535	4,535	4,535	4,535
City of Fredericksburg	8,359	9,291	9,291	9,291	9,291	9,291
Investment Income	1,560	2,149	1,849	935	1,000	500
Total Revenues	119,451	183,171	205,332	229,745	229,810	229,310
Expenditures						
Employee Relations	2,100	13,485	8,040	2,923	15,000	15,000
Student Development Programs	8,091	10,596	7,169	6,133	15,000	15,000
Student Recruitment	6,619	7,797	8,022	1,882	10,000	10,000
Operating Contingency Reserve	-	1,852	-	1,204	27,500	27,500
Dean of Institutional Effectiveness	-	5,677	-	-	10,000	10,000
Physical Plant	10,673	14,554	23,435	-	30,000	30,000
Misc Operating	120	-	-	-	-	-
Total Expenditures	27,603	53,961	46,666	12,142	107,500	107,500
Transfers from other funds	-	-	-	-	-	-
Transfers to other funds	(25,000)	-	-	-	-	-
Fund Surplus (Deficit)	66,849	129,210	158,666	217,604	122,310	121,810
Beginning Fund Balance	259,434	326,283	455,492	614,159	831,762	954,072
Fund Balance	326,283	455,492	70 614,159	831,762	954,072	1,075,882

VENDING FUND BUDGET

- Vending Fund – operational trends and FY23 proposed budget.
 - No new activities; completion of the branding project
 - Grant matching funds will likely be sourced from this budget

	FY18	FY19	FY20	FY21	FY22 Budget	FY23 Proposed
Revenues						
Bookstore Commissions	305,237	280,778	247,194	139,954	140,000	140,000
Food Service Commissions	-	-	9,234	-	-	-
Investment Income	14,193	20,561	(7,815)	13,026	10,000	5,000
Other Income	-	-	-	-	-	-
Total Revenues	319,430	301,339	248,613	152,980	150,000	145,000
Expenditures						
Regional Activities	4,227	3,718	4,347	4,599	5,000	10,000
Commissions Contingency Reserve	-	-	-	-	225,000	225,000
President's Discretionary	1,014	1,557	513	-	6,000	10,000
Fiscal Operating	(3,207)	(3,261)	(12,606)	(9,098)	2,500	2,500
Travel and Meals - excess	-	118	-	-	250	250
Auxiliary Plant Maintenance	8,694	6,788	46,278	538	20,000	20,000
Diversity and Inclusion	-	2,871	5,637	9,584	10,000	10,000
College Branding Project	-	-	-	194,699	305,301	
Total Expenditures	10,728	11,792	44,170	200,322	574,051	277,750
Transfers from other funds	-	-	101,997	-	-	-
Transfers to other funds	(1,000,000)	-	(101,997)	-	-	-
Fund Surplus (Deficit)	(691,298)	289,547	204,444	(47,342)	(424,051)	(132,750)
Beginning Fund Balance	2,703,385	2,012,087	2,301,634	2,506,078	2,458,736	2,034,686
Fund Balance	2,012,087	2,301,634	2,506,078	2,458,736	2,034,686	1,901,936

STUDENT ACTIVITY FUND BUDGET

- Student Activity Fund – operational trends and FY22 proposed budget.
 - Continuation of faculty advisor stipends, minor increase in Student Activities

	FY18	FY19	FY20	FY21	FY22 Budget	FY23 Proposed
Revenues						
Student Activity Fees	170,026	192,040	205,869	204,925	200,000	200,000
Investment Income	-	-	-	-	-	-
Total Revenues	170,026	192,040	205,869	204,925	200,000	200,000
Expenditures						
Student Activities	38,642	35,695	37,752	51,227	62,670	67,670
Student Organizations	29,382	35,185	32,677	17,364	40,000	40,000
Student Projects	32,268	30,494	29,544	24,142	25,000	25,000
Dean of Student Services	26,104	27,187	25,000	25,133	28,000	28,000
Lecture and Culture	21,524	25,329	24,249	32,356	28,000	28,000
Student Recognition Program	1,640	2,718	1,338	1,500	4,000	4,000
Wellness & Recreation	24,321	24,151	26,867	31,343	30,000	30,000
Co-Curricular Programs	3,913	2,709	3,544	1,695	5,000	5,000
Total Expenditures	177,795	183,467	180,971	184,759	222,670	227,670
Transfers from other funds	25,000	-	-	-	-	-
Transfers to other funds	-	-	-	-	-	-
Fund Surplus (Deficit)	17,231	8,573	24,898	20,165	(22,670)	(27,670)
Beginning Fund Balance	13,383	30,614	39,187	64,085	84,251	61,581
Fund Balance	30,614	39,187	64,085	84,251	61,581	33,911

PARKING AUXILIARY FUND BUDGET

- Parking Auxiliary Fund – operational trends and FY22 proposed budget.
 - Routine maintenance planned with minor inflation.

	FY18	FY19	FY20	FY21	FY22 Budget	FY23 Proposed
Revenues						
Parking Auxiliary Fees	196,165	222,692	240,336	239,557	235,000	235,000
Parking Auxiliary Invest Income	3,635	5,582	4,213	1,161	1,000	500
Total Revenues	199,799	228,274	244,548	240,718	236,000	235,500
Expenditures						
Parking Auxiliary Enterprise	63,151	79,779	54,293	483,907	120,750	124,837
Total Expenditures	63,151	79,779	54,293	483,907	120,750	124,837
Transfers from other funds	-	-	-	-	-	-
Transfers to other funds	-	-	-	-	-	-
Fund Surplus (Deficit)	136,649	148,495	190,255	(243,189)	115,250	110,663
Beginning Fund Balance	480,619	617,268	765,763	956,018	712,829	828,079
Fund Balance	617,268	765,763	956,018	712,829	828,079	938,742

FACILITIES AUXILIARY FUND BUDGET

- Facilities Auxiliary Fund – operational trends and FY22 proposed budget.
 - Routine maintenance and debt service on the parking garage planned.

	FY18	FY19	FY20	FY21	FY22 Budget	FY23 Proposed
Revenues						
Facilities Auxiliary Fees	622,349	702,390	758,200	753,051	750,000	750,000
Facilities Auxiliary Invest Income	20,503	29,602	24,076	9,886	12,500	8,500
Total Revenues	642,852	731,992	782,275	762,937	762,500	758,500
Expenditures						
Facilities Auxiliary Enterprise	28,934	36,468	32,761	16,667	90,000	102,547
Total Expenditures	28,934	36,468	32,761	16,667	90,000	102,547
Transfers from other funds	-	-	-	-	-	-
Transfers to other funds	(410,606)	(413,916)	(411,956)	(342,313)	(410,000)	(410,000)
Fund Surplus (Deficit)	203,311	281,608	337,558	403,957	262,500	245,953
Beginning Fund Balance	1,783,541	1,986,852	2,268,461	2,606,019	3,009,975	3,272,475
Fund Balance	1,986,852	2,268,461	2,606,019	3,009,975	3,272,475	3,518,428

FY23 LOCALITY CONTRIBUTIONS – PLANT FUND

- Contributions from localities have been requested as follows for the Maintenance Reserve and LGC replacement project:

Locality Funding	Fund	FY20 Actuals	FY21 Actuals	FY22 Approved	FY23 Request
Maintenance Reserve					
Caroline County	79001	698	-	-	-
Madison County	79001	465	465	465	465
Orange County	79001	1,669	1,669	1,669	1,669
Culpeper County	79001	-	-	-	1,400
Stafford County	79001	200,000	200,000	200,000	200,000
Fredericksburg EDA	79001	25,000	25,000	NA	NA
Fredericksburg City	79001	25,000	25,000	25,000	25,000
Subtotal		252,832	252,134	227,134	228,534
LGC Construction					
Spotsylvania County	79001	100,000	100,000	100,000	100,000
Stafford County	79001	100,000	100,000	100,000	100,000
Caroline County	79001	-	-	-	24,000
Orange County	79001	-	100,000	100,000	100,000
King George	79001	-	-	-	10,000
Madison	79001	-	-	-	24,000
Fredericksburg EDA	79001	-	50,000	-	-
Fredericksburg City	79001	-	-	-	50,000
Culpeper County	79001	-	-	50,000	50,000
Subtotal		200,000	350,000	350,000	458,000
Plant Fund Total		452,832	602,134	577,134	686,534

Note: Not all FY23 requests are expected to be funded.

UNEXPENDED PLANT FUND BUDGET

- Unexpended Plant Fund – operational trends and FY23 proposed budget.
 - Planned FredCAT rent expenses and payments on the design of the new Locust Grove facility.

	FY18	FY19	FY20	FY21	FY22 Budget	FY23 Proposed
Revenues						
FRED AREA CAMPUS PHASE III	231,500	35,000	-	-	-	-
LGC Building Replacement	-	-	200,000	350,000	350,000	350,000
MR - STAFFORD CO	200,000	200,000	200,000	200,000	200,000	200,000
MR - CAROLINE CO	698	21,000	(20,302)	-	-	-
MR - ORANGE CO	1,574	1,669	1,669	1,669	1,669	1,669
MR - MADISON COUNTY	439	465	465	465	465	465
MR - FREDERICKSBURG	50,000	50,000	50,000	50,000	25,000	25,000
Investment Income	18,326	31,532	21,710	1,808	1,605	840
Total Revenues	502,537	339,666	453,542	603,942	578,739	577,974
Expenditures						
Stafford Center	-	234,561	-	-	-	-
LGC Master Plan Study	-	4,208	-	-	-	-
MR - FREDERICKSBURG	-	67,739	7,637	72,414	48,276	48,276
FRED AREA CAMPUS PHASE III	491,815	77,875	-	-	-	-
Total Expenditures	491,815	384,384	7,637	72,414	48,276	48,276
Transfers from other funds	1,251,491	-	155,000	155,000	-	-
Transfers to other funds	(251,491)	-	(507,561)	(486,574)	(400,000)	(400,000)
Fund Surplus (Deficit)	1,010,723	(44,718)	93,344	199,954	130,463	129,698
Beginning Fund Balance	1,242,262	2,252,985	2,208,267	2,301,611	2,501,565	2,632,028
Fund Balance	2,252,985	2,208,267	2,301,611	2,501,565	2,632,028	2,761,726

- Questions and Discussion...
- Recommendations:
 - Approve the FY23 Local Funds budgets as presented
- Suggested motions for the Committee:

“The Finance and Facilities Committee has reviewed the proposed budget for FY23 (the fiscal year beginning June 1, 2022 and ending June 30, 2023) and moves to approve the budget as presented.”



GERMANNA COMMUNITY COLLEGE PROPOSAL FOR OLD ENDOWMENTS

DAVID F. SWANSON
DIRECTOR OF FINANCE
MAY 2, 2022

**GERMANNA COMMUNITY
COLLEGE BOARD**
MAY 12, 2022

- After the establishment of the Germanna Community College Educational Foundation, most of the existing endowments were transferred from the College to the Foundation.
 - The College followed guidance provided by the Uniform Prudent Management of Institutional Funds Act as adopted in the state of Virginia
 - Four endowments have remained at the College because Germanna was unable to locate the donors or heirs who could give consent to the transfer
- As a minor accounting and financial management task, the Business Office has not managed these endowments with the due diligence that is expected:
 - Inconsistent accounting treatment
 - Interest income is accumulating in non-interest-bearing accounts
 - Only four \$500 scholarships have been awarded since FY16
- An attempt to revive the endowments was begun in January 2016, with the Board approving the following motion:

“the Finance and Facilities Committee recommends reinvesting unused scholarship balances into the endowment corpus for the endowments held in the College’s Local Funds, with donor restrictions or covenants being honored upon awarding of all scholarship balances, as presented. The motion carried unanimously.”

- Due to circumstances, the Business Office did not follow through on this initiative

- The Rev. Carlos A. Loop Scholarship
 - Corpus - \$4,500
 - Established: Letter from Lucille Loop 1988 or 1999
 - Potential annual investment income (at 1%): \$113
 - Last awarded in FY17

Endowment Component				Available for Scholarships			
Fund 80501				Fund 50501			
Quasi Endowment - Local				Private Gifts and Contracts			
800702	LOOP SCHOLARSHIP		Current Balance	556010	LOOP SCHOLARSHIP		Current Balance
800702	11000	CLAIM ON CASH	(987.17)	556010	11000	CLAIM ON CASH	1,093.90
800702	11002	LOCAL	881.95	556010	11002	LOCAL	5,284.25
800702	11211	LGIP	5,024.79				
		Endowment Corpus	<u>4,919.57</u>			Available for Scholarships	<u>6,378.15</u>

- The Rev. Carlos A. Loop Scholarship -
 "... to be given to a needy young man of good character and scholarship, in amount of \$500."

THE LUCILLE HARNSBERGER LOOP SCHOLARSHIP

- The Lucille Harnsberger Loop Scholarship
 - Corpus - \$4,500
 - Modified: Letter from Lucille Loop 1988 or 1989, with subsequent increments into the mid-1990s
 - Potential annual investment income (at 1%): \$272
 - Last awarded in FY17

Endowment Component				Available for Scholarships			
Fund 80501				Fund 50601			
Quasi Endowment - Local			Current	Endowment Income - Restricted			Current
800700	HARNSBERGER LOOP		Balance	558000	HARNSBERGER LOOP		Balance
800700	11000	CLAIM ON CASH	(1,592.23)	558000	11000	CLAIM ON CASH	1,921.80
800700	11002	LOCAL	1,419.98	558000	11002	LOCAL	17,231.52
800700	11211	LGIP	8,222.51				
		Endowment Corpus	8,050.26			Available for Scholarships	19,153.32

- The Lucille Harnsberger Loop Scholarship -
 “... (\$500) to be given to a young woman of good character and scholarship, that is in need.”

THE SEELY SCHOLARSHIP

- The Seely Scholarship
 - Corpus - \$6,000
 - Established: 1970
 - Potential annual investment income (at 1%): \$72
 - Last awarded in FY18

Endowment Component			
Fund 80501			
Quasi Endowment - Local			
800701	SEELEY		Current Balance
800701	11000	CLAIM ON CASH	(1,102.68)
800701	11002	LOCAL	983.05
800701	11211	LGIP	5,710.09
Endowment Corpus			5,590.46

Available for Scholarships			
Fund 50601			
Endowment Income - Restricted			
558020	SEELEY SCHOLARSHIP		Current Balance
558020	11000	CLAIM ON CASH	1,303.05
558020	11002	LOCAL	307.71
Available for Scholarships			1,610.76

- The Seely Scholarship -
 - “... to establish a scholarship for the study of philosophy, the term philosophy being used in the general sense...”

THE SALEM HEIGHTS SCHOLARSHIP

- The Salem Heights Scholarship
 - Corpus - \$4,000
 - Established: 1973
 - Potential annual investment income (at 1%): \$61
 - No awards from FY16 forward

Endowment Component			
Fund 80001			
True Endowment - Local			Current
800201	SALEM HEIGHTS		Balance
800201	11000	CLAIM ON CASH	(817.85)
800201	11002	LOCAL	706.31
800201	11211	LGIP	4,111.54
Endowment Corpus			4,000.00

Available for Scholarships			
Fund 50601			
Endowment Income - Restricted			Current
558010	SALEM HEIGHTS SCH		Balance
558010	11000	CLAIM ON CASH	987.45
558010	11002	LOCAL	1,079.46
Available for Scholarships			2,066.91

- The Salem Heights Scholarship -
 - “...to be invested so that annual interest will provide a scholarship for a Spotsylvania Senior High School graduate to attend Germanna”

- The Uniform Prudent Management of Institutional Funds Act, as adopted by the state of Virginia, provides for the release or modification of restrictions on management, investment, or purpose in certain cases:
 - E. If an institution determines that a restriction contained in a gift instrument on the management, investment, or purpose of an institutional fund is unlawful, impracticable, impossible to achieve, or wasteful, the institution, 60 days after notification to the Attorney General, may release or modify the restriction, in whole or part, if:
 1. The institutional fund subject to the restriction has a total value of less than \$50,000;
 2. More than 20 years have elapsed since the fund was established; and
 3. The institution uses the property in a manner consistent with the charitable purposes expressed in the gift instrument.
- For Germanna, the continued management of these small endowments is impracticable as demonstrated by the lack of due diligence over the years
- Since each of the endowments meets the qualification items 1 and 2, Germanna proposes that the endowments be released from their restrictions and liquidated in a manner consistent with the charitable purposes expressed in the gift instruments

- Liquidation can take several possible forms, after notice to the Attorney General:
 1. Award scholarships from the Available for Scholarships balances and the corpus for Fall 2022 and possibly Spring 2023 until exhausted
 2. Award scholarships from the Available for Scholarships balances for Fall 2022 and possibly Spring 2023, then liquidate the corpus by transferring to the Foundation*
 3. Roll the Available for Scholarships balances back into the corpus (as intended with the 2016 Board decision), then liquidate the corpus by transferring to the Foundation* (Recommended course of action)

*The Foundation would be responsible for using the funds “in a manner consistent with the charitable purposes expressed in the gift instrument”

- Total funds available:
 - Available for Scholarships balances \$22,560
 - Corpus \$29,209

- After decision by the Cabinet, present a recommendation to the Board

- **Questions and Discussion...**

- **Suggested motions for the Committee:**

“The Finance and Facilities Committee has reviewed the proposals to release the old endowments from restrictions and moves to approve the liquidation of the endowments to the Germanna Community College Educational Foundation after proper notice to the Attorney General.”

Germanna Community College Local Board

Facilities Report

May 12, 2022

1. Locust Grove Campus Replacement Building

- Waiting for CO-2 to be issued. Once issued the project can start moving again.

Below are estimates of time for different processes still needing to occur:

- Working Drawings. Six months.
- Division of Engineering & Buildings (DEB) Plan Review. Initial review one month, A&E Firm comment review one month, DEB comment review one month.
- Bid Process. One month.
- Construction Contract Issued. One Month.
- Building Construction. Thirteen to Sixteen Months.
- Occupancy. One Month
- Demo French Slaughter Building. Three to Six Month.

2. Maintenance Reserve Projects

Curtain Wall Repair at the Science & Engineering Building and Information Commons.

- WDP & Associates were on campus the week of March 14 to review exposed existing conditions of the curtainwall. WDP engaged a glazing sub-contractor to remove and reinstall glass as an in-place mockup. During the process WDP reviewed the mullion connections, sealants, gaskets, plugs and pressure plates. These are the items believed to be causing the leakage. WDP water tested the mockup, and no water leakage was observed. The next step is for WDP, System Office and GCC meet to discuss the findings and begin developing drawings and specifications for the repair.

Replace Fire Alarm System in the Workforce Building.

- Jensen Hughes was issued a contract from the System Office to start design on March 25, 2022. Site survey took place April 27, 2022. The site survey allows the engineers to get familiar with the facility and to review the existing fire alarm system. Design of the new system will begin after the site survey.

3. Construct Lactation Rooms

- This project is on hold for right now.

4. Bus Shelter

- We received approval from the Architectural Review Board. We are waiting for approval from the State Building Official on our construction drawings so we can apply for a building permit.

5. Daniel Technology Road Sign

- We have Initiated this project with the System Office, and we are waiting on them to issue RRMM Architects a contract so design work can begin. I anticipate the contract being issued in May.

6. Basketball Court at FAC

- Another discussion with the System Office has moved us away from putting the basketball court in the parking lot. When reviewing the parking lot with the System Office it was determined that we cannot make that area ADA accessible. I have met with the site engineer to review and discuss a scope of work for the gravel lot on the north side of the Workforce and Technology Center. The estimated cost is \$245,000. \$20,000 for Civil Design, Specifications, Permitting, and Construction Oversight and \$225,000 for the construction of the full basketball court without lights.

GERMANNA
COMMUNITY COLLEGE

COLLEGE BRANDING

- Research and discovery
- Development of brand pillars
 - Second to none
 - Open to all
 - Barrier busting
 - Shaping the future
 - Family
- Development of new logo
- Roll out of new branding over the fall term

WEBSITE REDESIGN

- Research and discovery
- Information architecture
- Design
- Development
- Content migration
- Launch

INFORMATION ARCHITECTURE

SPRING 2021

- Better organize content (easier to navigate and find)
- A shallower website (less clicks)
- Product-focused (better discoverability of programs, classes, services, and opportunities)
 - Program search and filter
 - Featured programs
- Organize non-credit and credit programs and classes under new pathways based on onboarding redesign

DESIGN

SUMMER 2021

- Meet or exceed visual accessibility standards
- A responsive, modern user experience
- A more guided experience designed for a prospective student
- Incorporate new branding guidelines and standards
- Launch simplified information request form based on onboarding redesign that triggers new Salesforce engagement campaign
- Launch new AI Chatbot

DEVELOPMENT

FALL 2021–MARCH 2022

- New Drupal content management system
- Meet or exceed technical accessibility requirements
- A modern technical foundation for future growth

CONTENT

JANUARY–MAY, 2022

- Content audit to ensure content is up-to-date and accurate
- Remove any content that is no longer needed
- Ensure all page content, images, videos, and PDFs on the site meet or exceed accessibility requirements
- Provide new program content based on Digital Task Force recommendations and onboarding redesign
 - Equitable content for credit and non-credit programs
 - Labor market information
 - SEO narrative for improved performance
 - Student and faculty testimonials

LAUNCH

JUNE 2022

- College preview mid-May
- Launch beginning of June

SNEAK PREVIEW

GERMANNA

DEGREES & PROGRAMS

COMMUNITY CLASSES

ENROLL NOW



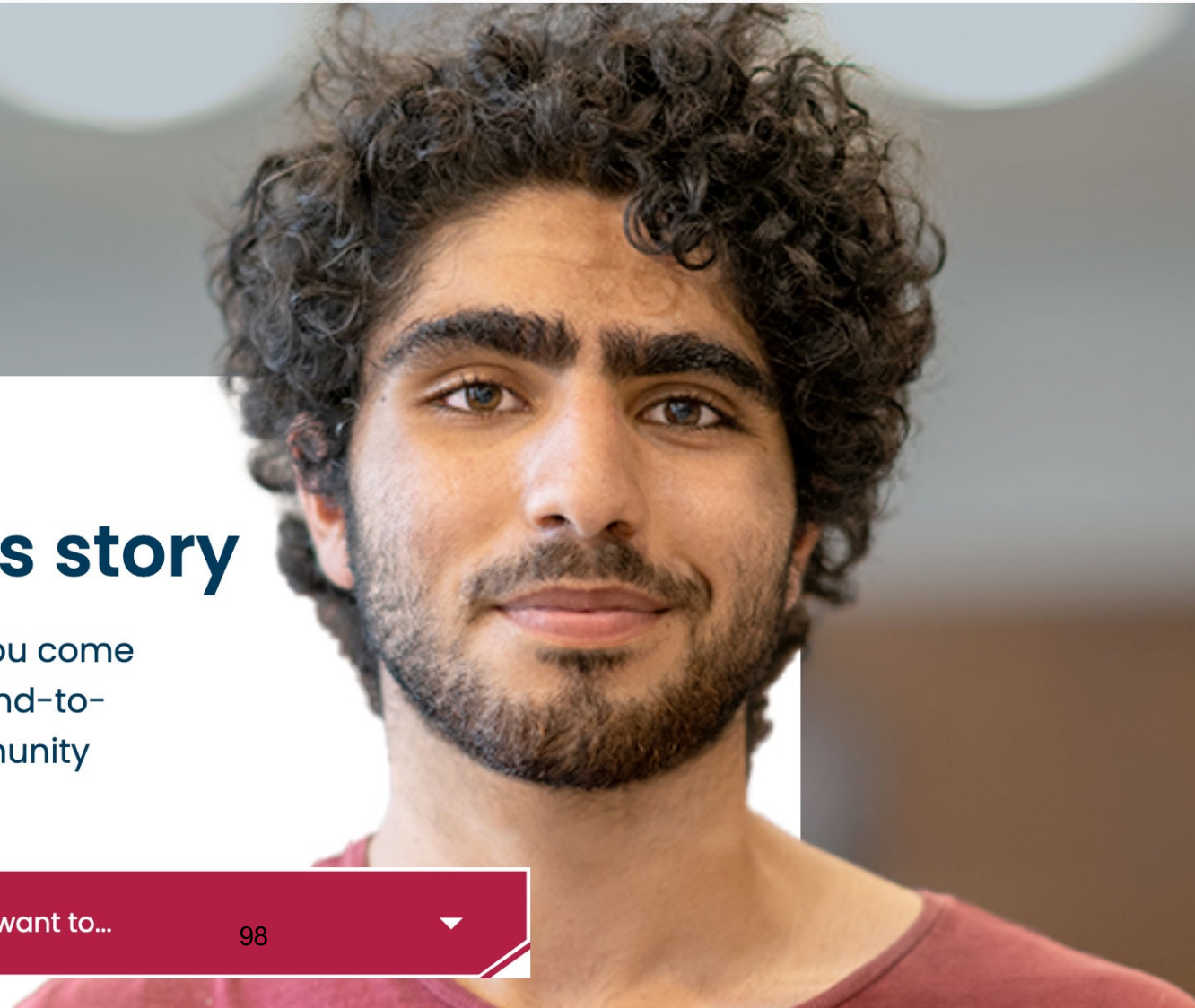
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You're a striver. An achiever. Learners like you come to Germanna with purpose — to get a second-to-none education from one of the best community colleges in Virginia. You're next.

Explore degrees & programs

I want to...

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DEGREES & PROGRAMS

COMMUNITY CLASSES

ENROLL NOW



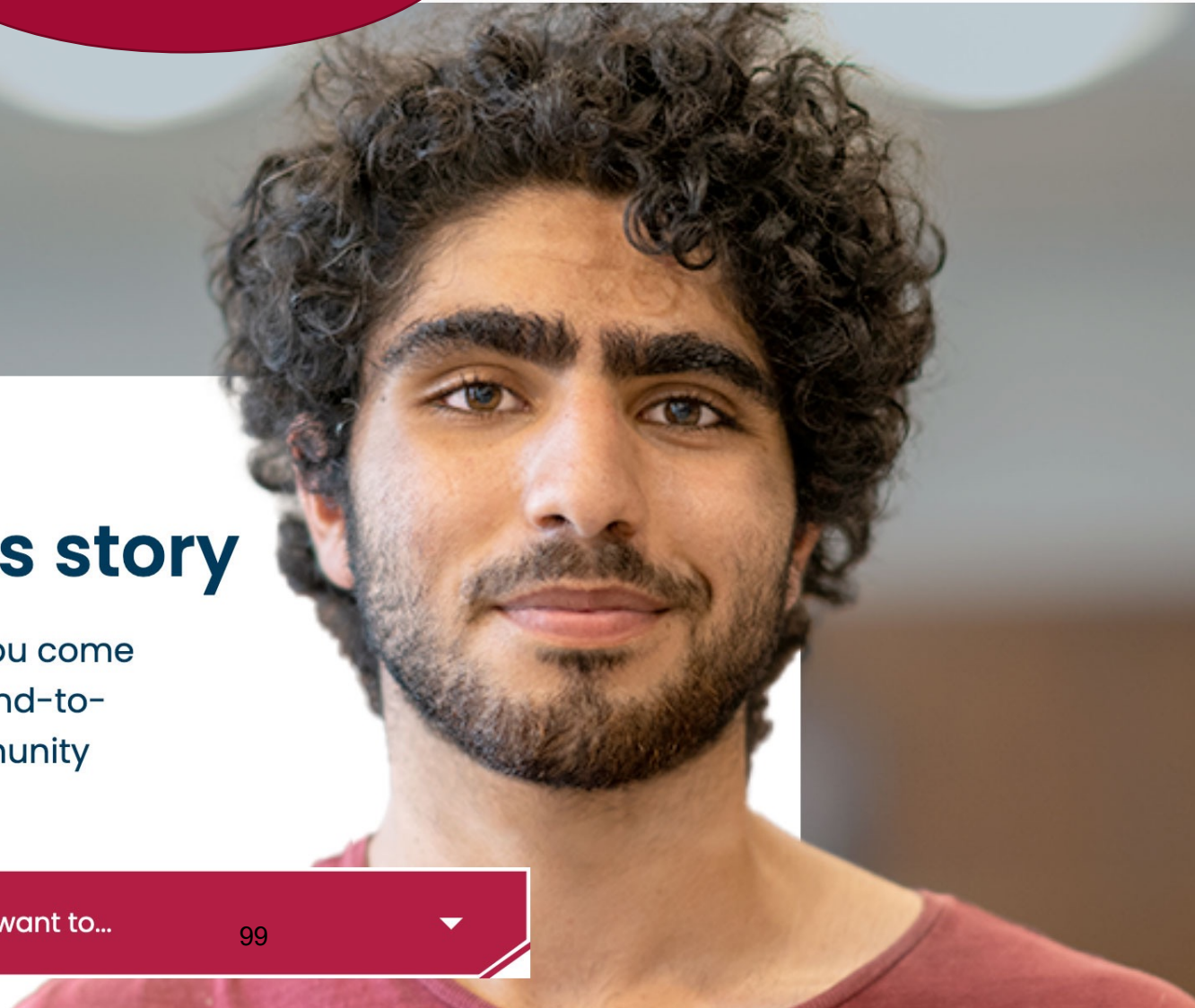
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COMMUNITY CLASSES

ROLL NOW



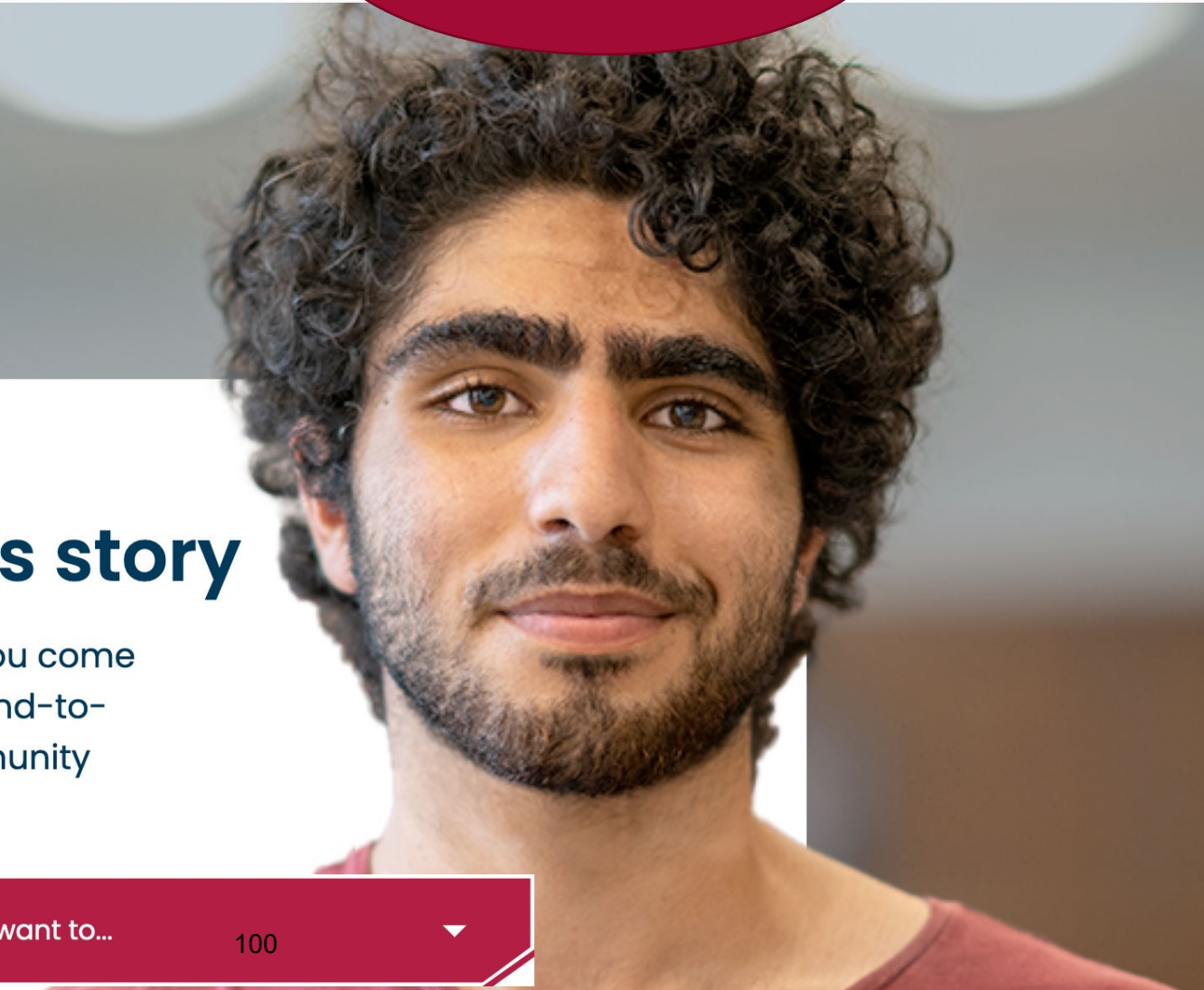
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I want to...

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Early Childhood Development

Program at a Glance

Program Type	Area of Study	Delivery Types	Start Terms	Est. Program Cost
Associate Degree	Education	100% Online, Accelerated In-person Hybrid	Fall Summer	\$10152.50

[Apply Now](#)
[Request More Information](#)

Launch your Career with a Degree in Early Childhood Development

If you are looking for a career where you can make a meaningful difference, early childhood development might be a perfect fit. Want to impact the lives of children as a teacher, caregiver, or social worker? Interested in creating change within the school system as an administrator? An associate degree in child development is a great place to start. Launch a career in early childhood education with help from Germanna.

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DEGREES & PROGRAMS

COMMUNITY CLASSES

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In this Section



Imagine what we can do together

Reach more minds. Change more lives. Transform our communities.

For more than 50 years we've served our communities by providing access to high-quality and affordable educational opportunities. **And we're just getting started.** Partner with us and together we can reach more minds, change more lives, and build a brighter future for our students and communities.

Give now

Your support directly impacts the lives of our students, keeping them on a path to completing their degree.

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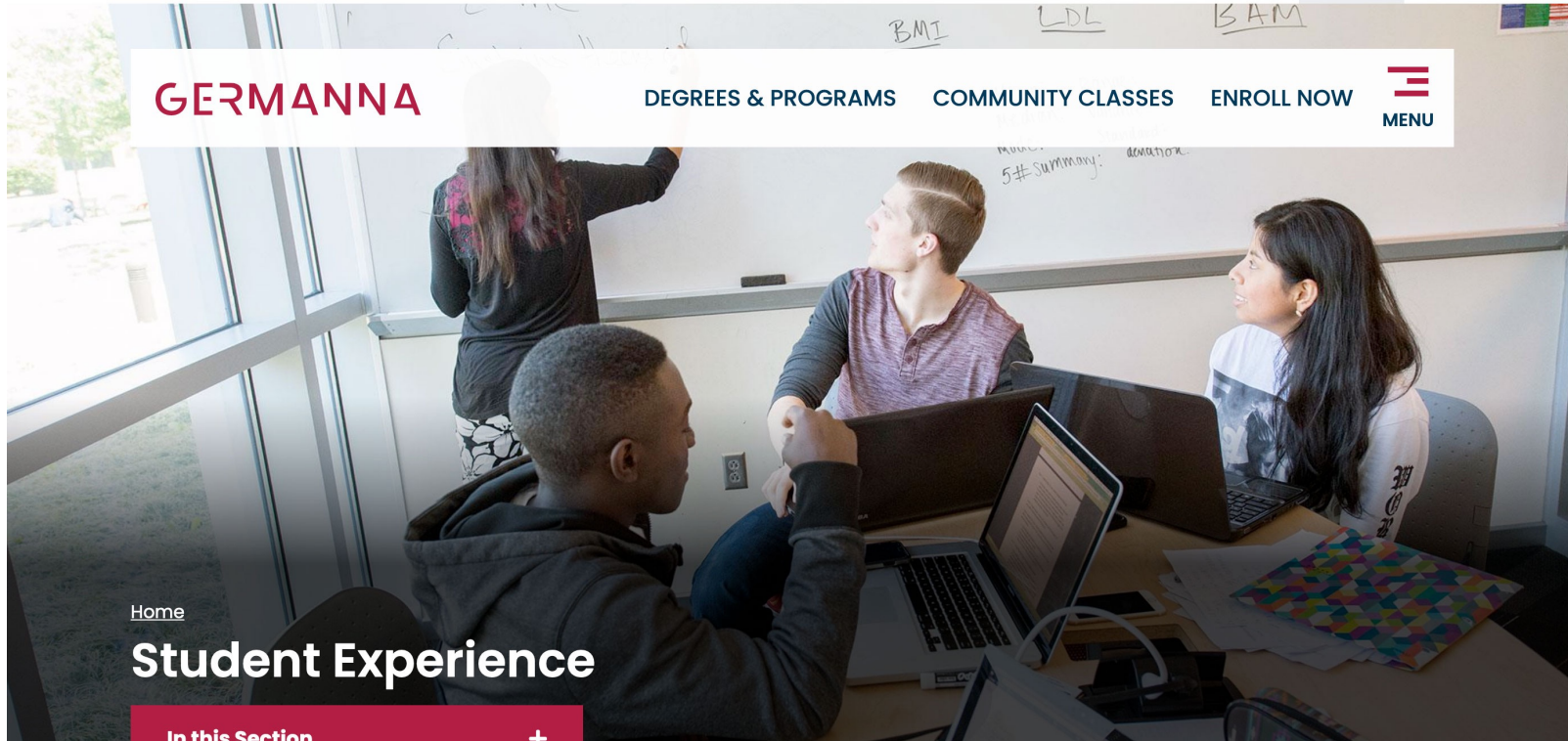
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We believe in you

Many of our students balance jobs, family life, and other responsibilities while pursuing their education at Germanna. Know that you have a family of professionals to support your growth both inside and outside of the classroom, and to get you to your goals.



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GERMANNA

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Online Degrees

Germanna everywhere

At Germanna, learning happens everywhere you are. We provide great options for online learning including degrees that can be completed 100% online, accelerated 100% online degrees you can finish in one year, and hybrid and hi-flex classes that can be taken both online *and* in-person – to ensure your education fits your life.

100% online degrees

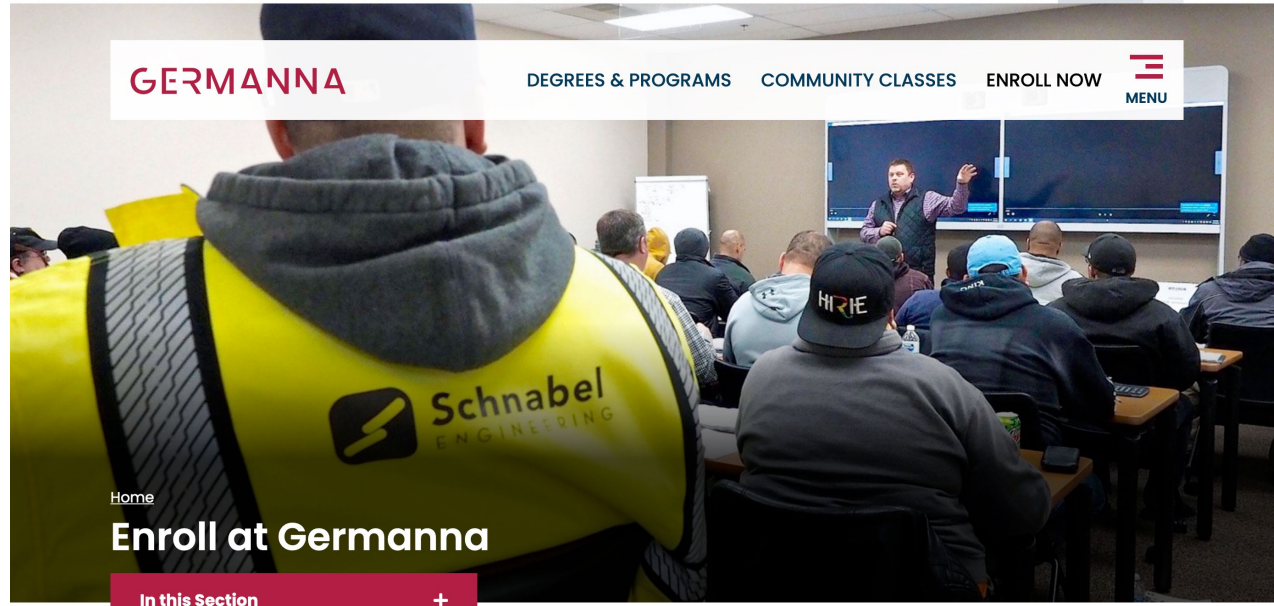
The following degrees can be completed entirely online, everywhere you are.

- [Accounting](#)
- [Administration of Justice](#)
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College Everywhere

100% online accelerated degrees

105 Complete your degree in half the time with fast five-week online class sessions that move you quickly to your goals (and beyond).



Home

Enroll at Germanna

In this Section +

You're future starts here

We are the place to start no matter your goal. Whether you're university-bound, career-focused, or not sure. Start here and we will help you choose the right path, find the right program, and get you started.

Complete the free application for admission

All new students pursuing an academic degree must apply to Germanna as a first step. A returning student who has not enrolled in classes within the last three years must submit a new application for admission.

Apply Now

Steps to enroll based on your goal

- Start or complete a degree
- Enroll in a workforce or community class
- Dual enroll as a high school student
- Take a class to transfer to another school

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A WEBSITE IS NEVER REALLY DONE

- Identify and implement future features to support Digital Transformation, Truth and Reconciliation Strategic plan, enrollment, and fundraising goals
- Development of Web Governance policy and procedures to ensure long-term health of the Germanna website