

Paper Process Worksheet

Name of Assignment: _____

Paper Due Date: _____

Target 1st Draft Date: _____ Target 2nd Draft Date: _____

Essay Format (Circle one): MLA APA Chicago

Important Assignment Notes (e.g. 4-5 pages, etc.):

Topic chosen for paper: _____

Brainstorming Space: Use this space to write down what you know about the topic. To learn more about brainstorming strategies, watch the Academic Center for Excellence's [Write It Down: Brainstorming Strategies for Writing](#) video tutorial.

Outline Target Completion Date: _____

I. Introduction

A. Engage the Audience: _____

B. Background Information/Context:

Main Point 1: _____

Main Point 2: _____

Main Point 3: _____

C. Thesis: _____

II. Main Point 1: _____

a. _____

b. _____

c. Conclusion: _____

Transition: _____

III. Main Point 2: _____

a. _____

b. _____

c. Conclusion: _____

Transition: _____

IV. Main Point 3: _____

a. _____

b. _____

c. Conclusion: _____

V. Conclusion

A. Rephrased Thesis: _____

B. Summary of Body Paragraphs

Main Point 1: _____

Main Point 2: _____

Main Point 3: _____

C. So What? What Now? _____

